

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday, June 9, 2015
1800 Grant Street, Denver
6th Floor, Denver Conference Room

Chair Nancy Sicalides-Tucker called the regular meeting of the System Staff Council to order at 1:01 p.m.

ROLL CALL

The following members were present:

Stephanie Ball, Risk Management
Darren Chavez, Academic Affairs
KariAnne Cvencek, Advancement
Tara Dressler, University Counsel
Ashley Eschler, Employee Services
Jamie Joyce, University Counsel
Anne Melzer, Employee Services
Kris Milanak, Advancement
Kay Miller, Employee Services

Ashley Morgenstern, UIS
Isabella Muturi-Sauve, Academic Affairs
David Pierce, University Controller
Demetria Ross, University Controller
Nancy Sicalides-Tucker, Employee Services
Tricia Strating, Employee Services
Amanda Ulrey, University Relations
Lisa Vallad, Office of the University Controller

**Indicates non-voting ex officio member*

ABSENT: Jim Dages, Employee Services and James Martin, Procurement

GUESTS(S) ATTENDING: Brynn Shader, Employee Services

A quorum was present.

APPROVAL OF THE MINUTES

The minutes of the May 12, 2015 System Staff Council meeting were approved via email consent prior to this meeting.

APPROVAL OF THE AGENDA

Moved by Tara Dressler, *Seconded* by Kay Miller.
Approved by Council.

OPEN FORUM

None

REPORTS OF OFFICERS

Chair/Vice Chair's Report:

- See the email from Leonard regarding building construction update (lactation room, showers, conference rooms), etc. No time table for the construction as of yet.
- Speeding in the parking garage: please be aware of the posted speed limit in the parking garage. Nancy to discuss trucks parking on the third level and away from corners with Leonard.
- Emergency Preparedness Training – Registration went out today for training sessions on June 16 and June 19.
- June 17 – Ice Cream Social at 1800 Grant Street and opening of the gym.
- June 18 – Ice Cream Social at Advancement Office in Broomfield. This will be extended to Boulder Tech Transfer.
- Leonard is checking with the Boulder campus to see who paid for the CPR Certification Class (Not just training, you actually receive a certification).
- Years of Service update regarding the addition of student years and a new field to figure out years for Advancement employees.

Treasurer's Report:

- Due to the by-law change of moving the annual retreat from June to July of each year, we will be requesting a carryover amount from our fund 10 to fund the upcoming annual retreat in July 2015.
- We will have a minimal amount of carryover in the fund 26, estimated at about \$200. This is an estimate as we won't have final costs of Bike to Work Day until June 24, 2015.

REPORTS OF COMMITTEES

Brown Bag Committee: Orange Theory Fitness will be the Brown Bag next week. Please congratulate your colleague, Heather Hoyer, on the feedback that Brynn provided (“We could not do this without Heather”).

Communications Committee: The Communications Committee is looking for help on website updates. An overview of committee responsibilities for the new SSC Representatives was also provided.

Employee Advocacy Committee: The Employee Advocacy Committee provided an overview of committee responsibilities for the new SSC Representatives.

Events Committee: The Events Committee provided an overview of the types of events they do, for the new SSC Representatives.

Health and Wellness Committee: Gym on the first floor is progressing, should be ready to open on June 17. An overview of committee responsibilities for the new SSC Representatives was also provided.

Nominations Committee: The Nominations Committee provided an overview of their responsibilities for the new SSC Representatives.

Outreach Committee: The Outreach Committee provided an overview of the types of events they do, for the new SSC Representatives.

OTHER BUSINESS

Nominations/Elections:

- Treasurer: Lisa Vallad
- Secretary: Kay Miller
- Vice-Chair: Kay Miller

PERA and HR Updates: None

UCSC Updates:

- Discussed professional development.
- Boulder campus has contracted with Lynda.com to provide professional development for all of their employees.
- Please congratulate Kay Miller on becoming the UCSC Secretary.

Kay Miller suggested an ad hoc committee for a book club/discussion group for professional development. It was discussed that this could potentially be part of the Health and Wellness Committee.

Questions for Leonard:

- For employee appreciation events that are open to immediate family, will we allow those employees with no immediate family to bring a guest of their choice?
 - If you do not have immediate family, you are allowed to bring a guest. The next communication will be worded differently.
- Feedback: The parking form for parking at Grant Street was not found on the website. Instructions, yes. Form, no. The lot numbers for UCSC on the reciprocal parking pass are incorrect.

ANNOUNCEMENTS

Please congratulate Kay Miller on becoming the UCSC Secretary.
The retreat is set for July 17th.

ADJOURNMENT

Motion by Tricia Strating, *Seconded* by David Pierce.
Approved by Council.

The meeting was adjourned at 2:54 p.m.