

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday, November 18, 2014
1800 Grant Street, Denver
Conference Room 501, 5th Floor

Chair Nancy Sicalides-Tucker called the regular meeting of the System Staff Council to order at 1:04 p.m.

ROLL CALL

The following members were present:

Stephanie Ball, Risk Management	Demetria Ross, Office of the University Controller
Darren Chavez, Academic Affairs	Nancy Sicalides-Tucker, Employee Services
Jim Dages, Employee Services	Tricia Strating, Employee and Information Services
*Tracy Hooker, Human Resources	Tony Tolin, Procurement Service Center
Kay Miller, Employee Services	Amanda Ulrey, University Relations
Ashley Morgenstern, UIS	Lisa Vallad, Office of the University Controller
David Pierce, University Controller	Richard Wilborn, Office of Advancement

**Indicates non-voting ex officio member*

A quorum was present.

ABSENT:

Jamie Joyce, University Counsel

GUEST(S) ATTENDING:

Brad Judy, Director of UIS Security
Bruce Benson, President
Leonard Dinegar, Senior Vice President and Chief of Staff

APPROVAL OF THE MINUTES

The minutes of the October 14, 2014 System Staff Council meeting were approved via email consent prior to this meeting.

APPROVAL OF THE AGENDA

Moved by Stephanie Ball, *Seconded* by Kay Miller.
Approved by Council.

REPORTS OF OFFICERS

Treasurer's Report – Lisa Vallad:

Committee chairs should have copy of excel sheet that shows the budget. Next year's budget has a 33% increase request but it is not official if we will get that or not. Start thinking about budget needs in August or earlier because deadline is November 1. All the committees are on track and within their budget.

Chair/Vice Chair's Report – Nancy Sicalides-Tucker and Tricia Strating:

David Poticha from tech transfer has resigned from the University. Tara Dressler has joined us as a SSC representative replacing the vacancy created by David Poticha. Tara is from University Counsel.

Met with Leonard and went over the budget. Leonard is currently working on developing a plan for the workout room. In addition, showers were requested. The following people will represent SSC during the open house for the Broomfield advancement office on December 4: Tara Dressler, Kay Miller, Darren Chavez and Richard Wilborn.

Minutes will be approved via email. There will be voting buttons in the email so everyone will need to reply. Suggestions should be sent using the reply all feature.

Lisa Vallad suggested that we remind employees of the Eco Pass.

OPEN FORUM

Brad Judy, Director of UIS: Discussed the draft policy "Use of IT Resources". Electronic version of the draft policy will be sent to the SSC email distribution list. Feedback should be sent directly to Brad within a week.

REPORTS OF COMMITTEES

Brown Bag Committee – Brynn Shader: Brynn has taken over as the chair position for Brown Bag Committee. Committee met last week and they are starting to plan series for next year. Each department/unit will be involved giving a brief overview of their area and the vision for the future. Attendees will be able to send questions in advance that will be answered during the brown bag meeting. The first brown bag for next year is in January and we are trying to get President Benson to speak about the system.

Communications Committee – Stephanie Ball: Will add new representatives to brochure. CRM database may change the way we communicate. More feedback will come at a later time.

Employee Advocacy Committee – Demetria Ross/David Pierce: Reviewed the questions that were submitted. Committee researched any questions that we could answer directly. We will follow up on anything that needs further investigation.

The future of EAC was a topic of the last meeting. The committee will go through questions and do the research. Nancy Sicalides-Tucker discussed that EAC to be part of research needed for UCSC to review policies, etc. This will be a case by case basis.

Events Committee – Nancy Sicalides-Tucker: Looking for Staff Appreciation ideas/themes. The event is scheduled for March 17. If you have any ideas other than a breakfast event send them in.

Health and Wellness Committee – Kay Miller: Stair climb/Climb a mile challenge was earlier this month. About 25 staff members participated in the stair climb and 5 staff members participated in the climb a mile challenge. Sent survey out to participants to get feedback. Looking at how to improve in future events. Looking into getting exercise equipment such as mats, mirrors, sign in sheet waivers.

Nominations Committee – Lisa Vallad: Added communication strategy piece to President's employee of the year award. Lisa will send this draft procedure to SSC and we will possibly vote on it during the next SSC meeting. Send any suggestions on the procedure to the committee.

Student Employee Award nominations are in. Committee will review the nominations by Friday.

Outreach Committee – Tricia Strating: Coat drive was successful. We were able to collect about 45 kid coats and 36 adult coats. Looking for mentors for people to come in and talk about college to the kids.

The toy drive is going on now. Christmas tree is located on the 4th Floor. December 5 is the last day to bring in gift. We will also be having a pot luck that day which will be located on the 5th floor in the conference rooms. Gifts will need to be delivered the next week. We will probably have about two carloads full so we are looking for volunteers to help deliver the toys.

Monday, March 16 is the next blood drive.

OTHER BUSINESS

President Bruce Benson and Vice President Leonard Dinegar:

Campus Development - Boulder South Campus: This project is currently at a standstill. The City Council, however, holds Chancellor Phil DiStefano in high regard.

North Medical Campus: This project is restricted to medical and will sit vacant for a while. Sixty acres is a large parcel (approximately 1/3 of Fitzsimmons redevelopment).

Vision for Shared Governance: Denver, Boulder and Anschutz are struggling with representation. President Benson stated that he will encourage/persuade other campuses to involve employees. All points of view are important to be represented.

Advancement: Johnny Ray is now the Vice President for Advancement. He has a few key people on his team (Lisa Feldman from UCLA, Laura Dean from UT Austin, Scott Arthur from Mayo and Children's in Ohio and Aaron Conley from UT Dallas). The Vice Chancellor for Advancement on each campus will report directly to the Chancellor. President Benson stressed the importance of marketing, such as that Anschutz provides the same quality of service and care as the Mayo Clinic. Grass roots campaigns such as CU Advocates play a critical role as well.

Government Relations, HB1319: Government relations is working hard to prevent this from hurting CU. The Governor has a new lobbyist for higher education. President Benson discussed for institutions that have high loan default rates should be responsible for taking care of a part of it. CUs current loan default rate is approximately 3.5%. President Benson discussed the impact the elections had on the budget committee. The implications are still being sorted out.

Security: The Anschutz Police Department will provide training to System Administration for a "shots fired" or "active shooter" scenario. There is also online training available. President Benson discussed that society's mental health issues need to be addressed and that we have a responsibility to address them.

ADJOURNMENT

Motion by David Pierce, *Seconded* by Jim Dages.
Approved by Council.

The meeting was adjourned at 3:09 p.m.

Richard Wilborn
Secretary