

# System Staff Council Annual Planning Retreat *Friday, June 14, 2013*

## AGENDA

8:15 – 8:45 a.m. Check-in/breakfast @ Cableland – 4150 Shangri-La Drive, Denver  
8:45 – 8:55 Opening remarks – *chair, Debbie Martin and vice chair, Leo Balaban*  
8:55 – 10:00 Introductions and warm up  
10:00 – 10:15 Break  
10:15 – 11:15 CU Health Plan - *Gena Trujillo*

- Flexible spending account debit cards
- 529 college savings plan
- How are employee benefit options decided?
- Wellness program update
- Faculty member of the Trust

11:15 – 11:45



Discussion of SSC committees and sign up

- Designated representatives (governance groups, task forces, working groups, search committees, UCSC)
- Events (staff appreciation activities, years of service)
- Communication (webpage updates, SSC emails/updates)
- Outreach (service project, JDRF walk, toy drive, food drive)
- Ad hoc committees – (Bylaws, OPE Grant Street Working Group, SEOS nomination committee, etc.)

11:45 – 12:45 p.m.

Lunch



12:45 – 1:00

General Business Meeting

- Treasurer's report – *Debbie Martin for Lexie Kelly*
- UCSC update – *Tricia Strating*
- Chair/vice chair's report - *Debbie Martin and Leo Balaban*
- Communication committee update – *Tricia Strating*
- Events committee update – *Debbie Martin*
- Outreach committee update – *David Pierce*
- OPE Grant Street working group – *Nancy Sicalides-Tucker*



1:00 - 2:00

Misc SSC discussion items

- SSC email template/communication
- Revise SEOS award web nomination form/clarify
- Donations Policy

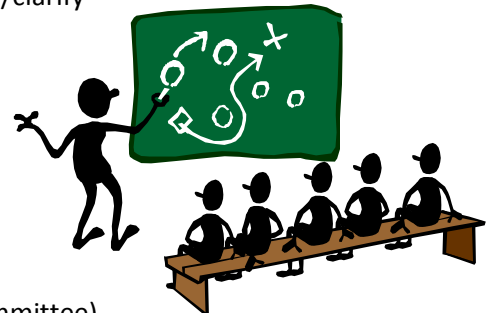
2:00 – 3:00

Team building activity – *Tracy Hooker*

3:00 – 4:30

Planning and Goal Setting for FY 2014

- Events
- Outreach activities
- Communication with constituents
- New employee orientation (outreach committee)



4:30

Announcements/Adjournment