

**Joint Meeting: EMAC and LGBTQ+ Faculty Council Committees
August 11, 2017
1800 Grant Street, Sixth Floor Denver Conference Room**

Meeting Minutes

Attending: Scarlet Bowen, Lauren Fontana, Tina Moser, Lindsay Roberts, Grace Wagner, David Bondelevitch, Debbie Carter, Lei Zhang, Darren Chavez, Sohini Bandopadhyay

The meeting focused on Symposium planning and updates:

Fundraising: A total of \$18,000 is jointly available. No need to reach out to more offices unless we are missing CU Denver co-sponsors.

Rooms have been booked. Rian will check if one can be used for lunch/keynote
3 rooms booked in Student Commons (ACAD)
5 room in North Classroom (NC)

Keynote: waiting for Dr. Kevin Nadal to confirm.

Equity Panel: organized by Lauren, set for 9am

CFP: wording is finalized.

https://docs.google.com/document/d/1V9aYrw7sINWgJPnpliz5j40hIG7eZrj_SBx_lj7t0hk/edit

Scarlet will work with Rian on the on-line submission form.

Release Date: As soon as possible (faculty can add it on their syllabus)

Submission Deadline: Monday, October 16, 2017 (may have to extend)

Catering: UCD does not offer an internal catering service, but has preferred vendors—decide at next meeting.

- www.biscuitsandberries.com/auraria-campus
- www.relishcateringCO.com/auraria
- www.serendipityfood.com/venue

Marketing Materials—in process.

Next meeting: Friday, September 15, 2-3:30 pm. Agenda items: Symposium: finalize catering, lunch location, assign volunteers, enlist additional student volunteers. Solicit additional agenda items from committee members regarding advocacy issues on their respective campuses.