



**Faculty Council Communications Committee Meeting**  
**Thursday, September 18, 2025**  
**9 a.m. - 11 a.m.**  
**Zoom Video Conference**  
**[Faculty Council](#)**  
**MINUTES**

**Attending:** Laura Eurich (Co-Chair, UCCS), Katie Sparks (Co-Chair, UCB), Elizabeth Carol Novosel (Co-Chair, UCB), Hayley Blackburn (UCCS)

**Call to order - Introductions**

- New member introduction
- Our SharePoint Folder: [Faculty Council - Communications Documents - FC Communications Committee \(FC3\) - All Documents](#)

**Committee Vacancies:**

- 2 vacancies: CU Anschutz
- 2 vacancies, CU Denver

**1. Administrative & Organizational Matters**

- **Document Storage:**
  - Discussion of scattered documentation from prior years; agreement that files are disorganized across multiple platforms.
  - Decision to migrate and consolidate materials to SharePoint, the university-approved system.
  - Katie volunteered to move historical files into an “Archive/Old Stuff” folder on SharePoint when her schedule allows.
- **Onboarding:**
  - Recognition that the committee lacks a clear, consistent onboarding process.
  - Need to clarify committee’s charge and responsibilities, which do not currently align with past activities.

- Plan to establish onboarding materials once organizational structure is clearer.
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## **2. Committee Priorities & Planning**

- **Top Priorities Identified:**

1. Develop onboarding process for anticipated new members (target: 2 representatives per campus).
2. Prepare and distribute a December faculty newsletter.

- **Newsletter Discussion:**

- Review of last year's format: linear, traditional e-communications style.
  - Debate on scope: whether to focus solely on Faculty Council business or include broader faculty-interest topics.
  - Agreed value in covering both: reporting Faculty Council updates + general faculty issues/resources.
  - Suggestion to include links to each campus's internal newsletters for ease of access.
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## **3. Newsletter Content Ideas**

- **Academic Freedom & Freedom of Expression:**

- Members highlighted national concerns, including recent dismissals of faculty (especially adjuncts/lecturers) tied to speech and social media.
- Suggested coverage of best practices, risks, and CU's protections/resources.

- **Colorado Open Records Act (CORA):**

- Review of recent AP news story involving UCCS and Chancellor's emails/notes.
- Members emphasized importance of raising faculty awareness about CORA and public records exposure (including personal devices).

- **Data Privacy & Technology:**

- Discussion of Microsoft vs. Google enterprise agreements.

- Suggestion for a faculty-facing explainer on why university-approved platforms (e.g., Microsoft Copilot) are required for privacy/security.
  - Proposal: Hayley to interview Art Feigel (Director of Student IT Services, Boulder) for insights on enterprise-level protections.
  - **Wellness & Self-care Resources:**
    - Suggestions to include a self-care section, pulling resources from campuses (e.g., UCCS wellness champions, counseling services, FSAP programs).
    - Consider highlighting trauma-informed practices given current threats, post-pandemic stress, and faculty mental health needs.
  - **Faculty Voice Segment:**
    - Plan to invite faculty op-ed style contributions to the newsletter (“Faculty Voices”).
    - Could cover academic experiences, wellness reflections, or commentary on systemwide faculty issues.
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#### **4. Format & Workflow**

- **Editorial “Budget” Document:**
    - Laura to create a Fall 2025 newsletter budget spreadsheet on SharePoint.
    - Columns to track: topic, format (article, podcast, infographic, etc.), lead/point person, due date, completion status.
    - Agreed to keep initial tracking in Excel; may transition to Microsoft Lists/Projects once membership expands.
  - **Alternative Formats:**
    - **Discussion of expanding beyond text-only (e.g., short podcasts, interviews, infographics).**
    - Members expressed interest in experimenting with multimedia (e.g., “fireside chat” with Art Feigel).
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## **5. Action Items**

- Katie: Migrate existing documents into SharePoint “Old Stuff” archive.
  - Laura: Create Fall 2025 newsletter budget document in SharePoint.
  - Hayley: Reach out to Art Feigel for interview on IT/data security; draft potential podcast/recording.
  - Elizabeth: Explore outreach to FSAP contact (Stanley Lee) or psychology/communication faculty for trauma-informed piece.
  - All members: Contribute content ideas to budget spreadsheet; assist in drafting December newsletter.
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## **6. Next Steps**

- Newsletter framework and initial content assignments to be finalized at the next meeting.
- Committee to revisit charge revision after immediate newsletter/onboarding priorities are underway.

## **Adjournment**

**Next Meeting: October 16, 2025 @ 9 am**