



Faculty Council Communications Committee Meeting

Thursday, November 20th, 2025

9 a.m. - 11 a.m.

Zoom Video Conference

Faculty Council

MINUTES

Attending: Laura Eurich (Co-Chair, UCCS), Katie Sparks (Co-Chair, UCB), Elizabeth Novosel (Co-Chair, UCB), Hayley Blackburn (UCCS), Michael Hanson (UCD)

Call to order – Introductions

- New member introduction
- Our SharePoint Folder: [Faculty Council - Communications Documents - FC Communications Committee \(FC3\) - All Documents](#)
- October minutes approved

Committee Vacancies:

- 2 vacancies: CU Anschutz
- 1 vacancy, CU Denver

2. Prep for FC ExCom Presentation

- Proposing shift from a semesterly newsletter to a blog-style, regularly updated format.
- Emphasis on diversifying content.

3. Newsletter to Blog Transition

- Past “newsletter” was effectively a blog format already; emails mostly linked back to the webpage.
- Strong preference to reduce email volume and instead:
 - Update blog as posts are created (goal: one+ post per month).
 - Send one digest per semester summarizing everything posted.
- Blog may include:
 - A “Note from the Chair”
 - Faculty Voices highlights
 - System and campus updates
 - Q&A section sourced from faculty
 - Occasional special-topic posts
- Discussion about categorizing/tagging posts:
 - Introduce tags such as Faculty Voices, campus identifiers, themes/topics.
 - Clean up older content to improve searchability.

4. Faculty Voices/Content Solicitation Strategy

- Need for a clearer process to gather contributions:
 - Possible Q&A form or email where faculty can submit questions for Faculty Council (FC) or propose topics.
 - Committee may proactively solicit content from campus Faculty Assembly chairs.
 - Consider regular (e.g., each semester) updates from each campus FA chair summarizing issues, accomplishments, and priorities.
 - Possible consistent list of questions to ask campus chairs for uniformity.
- Emphasis on balancing solicitation so it doesn't become burdensome for campus leaders.

5. Summary of Faculty Council Meetings

- Idea: Create short, accessible summaries of FC meetings since faculty rarely read long minutes.
 - All FC content is shareable unless in executive session.
 - Official FC minutes appear with a one-month delay due to approval timing.
- Proposed workflow:
 - FC Administrator can provide unapproved minutes/notes so the committee can generate a timely summary (with disclaimers).

6. Campus Updates & Representation

- Committee discussed inviting Faculty Assembly chairs to share updates to strengthen systemwide understanding.
- Potential structure:
 - Solicited Q&A responses from campus chairs.
 - Short written updates once per semester.
 - Option for brief Zoom interviews, though concerns raised about recording/summarizing others' remarks.
- Recognition that each committee representative will need clear reminders and structure to implement this consistently.

7. Content Diversification & User Experience

- FC3 member will assist with improving user experience and potentially incorporating:
 - Podcasts or audio updates
 - Alternative multimedia formats
- Goal: Make content more engaging and accessible for faculty.

8. Additional Discussion Points

- Identify potential nominees for Anschutz and Denver representation.
- Review campus process for coordinating semesterly updates with FA chairs.

9. Adjournment

Next Meeting: December 18th, 2025 @ 9 am