



University of Colorado

Boulder | Colorado Springs | Denver | Anschutz Medical Campus

**Faculty Council**  
1800 Grant Street  
Denver, CO 80203  
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**Faculty Council Communications Committee Meeting**  
**Thursday, November 20<sup>th</sup>, 2025**  
**9 a.m. - 11 a.m.**  
**Zoom Video Conference**  
**Faculty Council**  
**MINUTES**

**Attending:** Laura Eurich (Co-Chair, UCCS), Katie Sparks (Co-Chair, UCB), Elizabeth Novosel (Co-Chair, UCB), Hayley Blackburn (UCCS), Michael Hanson (UCD)

**Call to order – Introductions**

- New member introduction
- Our SharePoint Folder: [Faculty Council - Communications Documents - FC Communications Committee \(FC3\) - All Documents](#)
- October minutes approved

**Committee Vacancies:**

- 2 vacancies: CU Anschutz
- 1 vacancy, CU Denver

**2. Prep for FC ExCom Presentation**

- Proposing shift from a semesterly newsletter to a blog-style, regularly updated format.
- Emphasis on diversifying content.

**3. Newsletter to Blog Transition**

- Past “newsletter” was effectively a blog format already; emails mostly linked back to the webpage.
- Strong preference to reduce email volume and instead:
  - Update blog as posts are created (goal: one+ post per month).
  - Send one digest per semester summarizing everything posted.
- Blog may include:
  - A “Note from the Chair”
  - Faculty Voices highlights
  - System and campus updates
  - Q&A section sourced from faculty
  - Occasional special-topic posts
- Discussion about categorizing/tagging posts:
  - Introduce tags such as Faculty Voices, campus identifiers, themes/topics.
  - Clean up older content to improve searchability.

#### **4. Faculty Voices/Content Solicitation Strategy**

- Need for a clearer process to gather contributions:
  - Possible Q&A form or email where faculty can submit questions for Faculty Council (FC) or propose topics.
  - Committee may proactively solicit content from campus Faculty Assembly chairs.
  - Consider regular (e.g., each semester) updates from each campus FA chair summarizing issues, accomplishments, and priorities.
  - Possible consistent list of questions to ask campus chairs for uniformity.
- Emphasis on balancing solicitation so it doesn't become burdensome for campus leaders.

#### **5. Summary of Faculty Council Meetings**

- Idea: Create short, accessible summaries of FC meetings since faculty rarely read long minutes.
  - All FC content is shareable unless in executive session.
  - Official FC minutes appear with a one-month delay due to approval timing.
- Proposed workflow:
  - FC Administrator can provide unapproved minutes/notes so the committee can generate a timely summary (with disclaimers).

#### **6. Campus Updates & Representation**

- Committee discussed inviting Faculty Assembly chairs to share updates to strengthen systemwide understanding.
- Potential structure:
  - Solicited Q&A responses from campus chairs.
  - Short written updates once per semester.
  - Option for brief Zoom interviews, though concerns raised about recording/summarizing others' remarks.
- Recognition that each committee representative will need clear reminders and structure to implement this consistently.

#### **7. Content Diversification & User Experience**

- FC3 member will assist with improving user experience and potentially incorporating:
  - Podcasts or audio updates
  - Alternative multimedia formats
- Goal: Make content more engaging and accessible for faculty.

#### **8. Additional Discussion Points**

- Identify potential nominees for Anschutz and Denver representation.
- Review campus process for coordinating semesterly updates with FA chairs.

#### **9. Adjournment**

**Next Meeting: December 18<sup>th</sup>, 2025 @ 9 am**