

April 2, 2012

New! United Airlines Contract

Good news for flyers: the PSC is pleased to announce our new contract with United. This provides an across-the-board 2% discount on all flights for individual travelers.

To take advantage of the discount, the traveler's flight must be booked online using the Concur Travel & Expense System ... or directly through the University's approved travel agency, Christopherson Business Travel (CBT).

Note:

CBT contact information is available on the home page of Concur Travel and on the <u>PSC Travel website</u>.

Open Houses ... Wow!

Thank you – all 355 of you! We had a tremendous turnout at the PSC Open Houses on all campuses, with record numbers at UCD and UCCS.

You can check out our 2012 Open House slideshow, on the PSC website.

Thanks again to all participants!

Need Something by June 30?

You have just about a month before our first procurement cutoff date for this fiscal year:

Fri, Apr 27 is the last day to submit requisitions for purchases requiring formal bids (i.e., purchases over \$500,000.) The requisition must be approved, and all necessary documentation provided to the PSC, by this date.

Learn about it at a Town Hall

The PSC is back on the road this month with a series of town hall meetings on all campuses.

Among the topics we'll be covering are:

CU Marketplace

Learn about new features and new catalog suppliers ... and get ready for fiscal year-end processing.

Travel & Commercial Card Program

The Concur Travel & Expense System has some new enhancements ... and we have some good news on new travel contracts.

Strategic Contracts Update

Find out what's happening on the strategic side of procurement ... a look at some promising vendor relationships and innovative developments.

And you can register now!

Sessions are as follow:

Anschutz Medical Campus:

Tues, Apr 17 (1:30-3:30 pm) – Nighthorse Campbell Bldg., Shore Family Forum

Fri, Apr 27 (9:00-11:00 am) – Nighthorse Campbell Bldg., Shore Family Forum

Colorado Springs:

Wed, Apr 18 (1:00-3:00 pm) – University Center, Theatre (Room 302)

Denver:

Mon, Apr 23 (1:30-3:30 pm) – Lawrence Street Center, Terrace Room (2nd floor)

Boulder:

Wed, Apr 25 (1:30-3:30 pm) – Wittemyer Courtroom

Wed, May 2 (9:00-11:00 am) – Wittemyer Courtroom

Mark your calendar and sign up to come, listen, ask questions, and learn. Questions? Contact Michael.Fox@cu.edu.

We look forward to seeing you there!