Policy Title: Budget and Net Position Internal Reporting

APS Number: 4058

APS Functional Area: FINANCE

Date Submitted: January 17, 2019

Proposed Action: Revision

Brief Description: Sets forth university requirements for internal reporting of components of unrestricted net position and budget variances.

Desired Effective Date: July 1, 2019

Responsible University Officer: Vice President and Chief Financial Officer

Responsible Office: Office of Vice President and Chief Financial Officer

Policy Contact: Office of Vice President and Chief Financial Officer

Last Reviewed/Updated: July 1, 2014

Applies to: All campuses

Reason for Policy: This policy has been developed to address annual revenues, budget variance, unrestricted net position and carry-forwards encompassing thresholds and reporting requirements.

I. REASON FOR PROPOSED ACTION

Regents recently reviewed the university’s ability to respond to changes in funding based on historical fluctuations in state support, tuition revenue, and indirect cost recoveries. As a result, the Regents endorsed the adoption of an Emergency Tuition Stabilization Plan. Further, the Regents established within the Regents’ Metrics a goal of each campus identifying resources equal to four percent of General Fund revenue. Progress toward the goal will be reported annually. This change to APS 4058 codifies the Regent’s intent.

II. STAKEHOLDER ENGAGEMENT IN THE POLICY REVIEW

- CFOs
- Controllers
- Budget Officers

III. LEGAL REVIEW

A. Do you think legal review would be required for these proposed changes?
   1. If no, please explain. Changes relate to budget process only.
   2. If yes, what is your plan to get the legal review?

B. Date legal review completed:

C. Person completing legal review:
IV. **FISCAL REVIEW**

Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)? If yes, please explain:

Financial impacts are limited to the dedication of resources for the purposes of the Emergency Tuition Stabilization Plan. Funds are identified, but not expended.