Policy Title: Colorado Open Records Act (CORA)
APS Number: 2022
APS Functional Area: ADMINISTRATIVE/GENERAL

Date Submitted: October 1, 2018
Proposed Action: Revision
Brief Description: This policy sets forth rules for the inspection of public records in the custody or control of the University of Colorado.
Desired Effective Date: January 1, 2019
Responsible University Officer: Vice President for University Relations
Responsible Office: Office of the Vice President for University Relations
Policy Contact: Office of the Vice President for University Relations
Last Reviewed/Updated: July 1, 2014
Applies to: This policy applies to all requests, submitted pursuant to C.R.S. § 24-72-201 et seq., to inspect public records in the custody or control of the University of Colorado.

Reason for Policy: Sets forth University requirements for inspection of public records in accordance with the Colorado Open Records Act.

I. REASON FOR PROPOSED ACTION

Provides clarification that open records act requests that are submitted by electronic mail will be accepted, and will no longer be at the discretion of the custodian. (II.A.2 of current APS).

II. STAKEHOLDERS ENGAGED (OR TO BE ENGAGED) IN THE POLICY REVIEW:

- Office of University Counsel
- University Relations

III. LEGAL REVIEW

A. Do you think legal review would be required for these proposed changes? YES

1. If no, please explain.
2. If yes, what is your plan to get the legal review?

B. Date legal review completed: November 1, 2018

C. Person completing legal review: Jeremy Hueth

IV. FISCAL REVIEW

Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)? No.