Policy Title: Roles and Responsibilities of Department Chairs

APS Number: 1026

APS Functional Area: ACADEMIC/RESEARCH

Date Submitted: September 24, 2019

Proposed Action: Rescission

Brief Description: This policy describes the responsibilities, appointment procedures, term of appointments, evaluation, orientation, and compensation for department chairs.

Desired Effective Date: July 1, 2020

Responsible University Officer: Vice President for Academic Affairs

Responsible Office: Office of the Vice President for Academic Affairs

Policy Contact: Office of the Vice President for Academic Affairs, 303-860-5623

Last Reviewed/Updated: January 1, 2018

Applies to: University of Colorado Department Chairs

Reason for Policy: To clarify the roles and responsibilities of department chairs.

I. REASON FOR PROPOSED ACTION

Provisions of this APS are not needed at the System level. They are more appropriate to campus (or unit) level policy.

II. STAKEHOLDER ENGAGEMENT IN THE POLICY REVIEW

Provosts, Legal Counsel, Faculty Council and the Educational Policy and University Standards (EPUS) Committee

III. LEGAL REVIEW

A. Do you think legal review would be required for these proposed changes? No

1. If no, please explain.

2. If yes, what is your plan to get the legal review?

B. Date legal review completed:

C. Person completing legal review:

IV. FISCAL REVIEW

Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)? Yes. If yes, please explain: Human resources costs to develop campus or unit level policies.