

**Year End Administrative Policy Statement (APS) Action Report for System  
FY 2011-2012**

	<b>Functional Area</b>	<b>Action</b>	<b>Responsible Office</b>	<b>APS Number</b>	<b>APS Title</b>	<b>Policy Issue: Reason for Issuance/Revision/Rescission</b>	<b>Action/ Effective Date</b>
1	Academic Affairs	Revision	Academic Affairs	1008	Centers, Institutes, Laboratories & Bureaus; Procedures for the Establishment of	Under periodic review, stakeholders have proposed non-substantial changes that represent a minor clean-up in language.	2/1/2012
2	Academic Affairs	Revision	Academic Affairs	1017	Distinguished Professorships; Procedures for Implementing Regent Actions on	The President's Advisory Board on Distinguished Professors requested changes to clarify nomination criteria and selection procedures for Distinguished Professorships.	2/1/2012
3	Academic Affairs	Revision	Academic Affairs	1021	Faculty Development and Mentoring	Under periodic review, stakeholders have revised this policy to reflect changes in faculty development and mentoring procedures since October 2006. Additional edits clarify current processes and practices.	4/1/2012
6	Academic Affairs	Revision	Academic Affairs	1023	Restricted, Proprietary and Classified Research	Under periodic review, the consulted stakeholders have proposed very minor changes to this policy.	2/1/2012
5	Admin/General	Revision	Office of Policy and Efficiency	2006	Records; Retention of University	To clarify the language in and intent of Section II.A.3 "Ordinarily, university records shall be maintained in a medium owned or controlled by the university. University business shall not be conducted on private electronic mail accounts, except where conducting such business on a University owned or controlled electronic mail account is impracticable. University business conducted on private electronic mail accounts may constitute a public document and be subject to disclosure under the Colorado Open Records Act."	4/1/2012
6	Facilities	Revision	Facilities	3002	Capital Construction Planning and Projects	To clarify the terms and goals of the University Design Review Board.	4/1/2012
7	Fiscal	Rescission	University Controller	4002	Cash Control	This APS is being rescinded since the information it presents is not so much a series of policy statements, but rather, a definition of cash cash-like items, and a summary of procedures that should be followed in handling such items. A more appropriate home for this type of information is a Finance Procedural Statement (FPS) and, in fact, one already exists by the same name.	1/1/2012
8	Fiscal	Rescission	University Controller	4010	Complimentary Tickets and Related Expenses	This APS is being rescinded since the information it presents relates to routine reporting requirements by dollar amount (reportable if greater than or equal to \$600 per individual per calendar year). Furthermore, its fundamental point (that the University may distribute complimentary tickets to University performances, sporting events, etc.) is standard practice for higher education institutions. Finally, any additional information provided by the APS is already redundantly (and more appropriately) conveyed via a Procurement Service Center (PSC) Procedural Statement.	1/1/2012
9	Fiscal	Revision	University Treasurer	4004	Bank Accounts and Investments	The university's name has at times been associated with bank accounts, activities, fundraising events, and social events that are neither official nor sanctioned by the Board of Regents or university administration. In such situations where funds are involved, there can be adverse tax and legal consequences for donors as well as confusion about event sponsorship among the university's constituencies. More recently, the increasing role of the Internet, e-commerce, and credit card payments can result in University Funds being directed to unapproved bank accounts. This APS focuses on restrictions related to bank and investment accounts that will both protect University Funds and the university's reputation.	1/1/2012
10	Human Resources	Revision	Human Resources	5016	Faculty Retirement Agreements	This revision incorporates a new retirement incentive program for faculty.	2/24/2012
11	Human Resources	Revision	Human Resources	5022	Exemptions from State Personnel System	Updated to reflect the statute changes that occurred on 8/11/2011.	1/1/2012
12	Human Resources	Revision	Human Resources	5024	Tuition Assistance Benefit (Formerly Education Assistance Program)	This APS will be expanded to allow dependents of eligible employees to utilize the tuition waiver process; the APS also clarifies required approvals.	3/8/2012
13	Risk Management	Revision	Risk Management	7002	University Vehicles; Operation of	Periodic review and update.	1/1/2012