

How to

Configure Exchange on your Windows Phone 7 Device

Windows Phone 7 uses ActiveSync to interact with UIS' Exchange service. With Exchange configured, you will be able to view your calendar, contacts, and receive real-time email notifications.

Note that you must install a security certificate on your Windows Phone device in order to successfully connect to UIS Exchange. Please contact the UIS Service Desk at 303-860-HELP or by emailing help@cu.edu for assistance with installing the certificate.

The most common recommendation is to e-mail the Certificate file to your personal e-mail account (e.g., @gmail.com, @yahoo.com, @msn.com, etc.), and then access that personal e-mail account from your phone to install the certificate.

Minimum Requirements: Windows Phone 7.0 or higher

Quick Start

If you already know how to configure your Windows Phone 7 device, use the settings below to configure it for Exchange

Server: **mail.cu.edu**

Domain: **ADCUSYSEDU**

SSL Enabled

User name: CU username

Password: your password

Setup Instructions

If you already have your device configured to use the previous Exchange service, UIS recommends that you remove that configuration before continuing.

Step 1. On your device, tap **Settings**

Step 2. Tap **email + accounts**

Step 3. Tap **Outlook**

Step 4. Configure your Exchange account

- Enter in the following information
 - Email: Your CU email address
 - Password: your password
- Tap **sign in**
- After "Verifying", you'll have the ability to enter in the following:
 - Username: Your CU username
 - Domain: **adcusysedu**
- After receiving an error about your settings not being found, tap **advanced**
 - Add the server name **mail.cu.edu** and then tap **sign in**



You have now configured your Windows Mobile device for UIS Exchange!