

**University of Colorado Staff Council  
Meeting Minutes**

Thursday, October 15, 2015  
10:00 am – 2:00 pm

10:10 am **Call to Order**

**Roll Call**

**PRESENT**

Last Name	First Name	Campus
Flandro von der Nuell	Gaylynne	Boulder
Thomas	Denise	Boulder
Iturbe	Joanna	Boulder
Drummond	Dana	Boulder (no vote)
Pasquale	Cynthia	CU Connections
Dages (A)	Jim	System
Dressler	Tara	System
Strating	Tricia	System (no vote)
Mensch	Sarah	UCCS
Wynne	Anja	UCCS
Smith	Jennifer	<b>UCD   AMC</b>
Petty	Phillip	<b>UCD   AMC</b>
Hurt	Ja'Net	<b>UCD   AMC</b>

**NOT PRESENT**

Last Name	First Name	Campus
Firestone (A)	Joshua	Boulder
Miller	Kay	System
Sicalides-Tucker	Nancy	System
Lockwood (A)	Nick	UCCS
Moore	Nancy	UCCS
Smith (A)	Carissa	UCD   AMC

**September minutes approved** – Joanna Iturbe motion, Anja Wynne second

**Treasurer's report:** Dana Drummond

- \$700 will be rolled over for food at 2016 retreat/award ceremony.
- UCSC Members: When completing expense reports please indicate name and purpose in the description/comment and in Business Purpose fields.

**Chair's report** – Denise Thomas

- Regent Meeting review
  - Working with Regent Hybl to commit to speaking at our meeting in near future.
  - Tony DeCrosta, AVP of CU Health Plan coming to November meeting regarding Health Trust
    - Looking for questions ahead of time from UCSC.
    - ACTION:** Tara to forward draft questions to Denise.
    - Phil interested in discussing FitBit 'discount' further with Kathy Nesbit
- Diversity/Inclusion Work Group
  - Getting input on how to get more diverse students from all campuses
- Kathy Nesbit mtg canceled and rescheduled
- John McDowell mtg canceled and trying to get it rescheduled to see what Faculty Council is working on. See how UCSC can better work with Faculty Council.

**UCSC Bylaw Revisions/Discussion**

- Using the "summary of proposed changes to UCSC Bylaws document" and the current bylaws themselves, UCSC made corrections to: Article II A; Article III-several sections; Article V C; Article VII –sections A & C; Article IX.

- Large discussion on if PRAs should be added to UCSC bylaws due to the fact that they are included in UCD/AMC Staff Council Bylaws – decision was not to include at this time as they have a faculty venue they can address when needed.
- Motion to accept amendments was made by Joanna Iturbe and seconded by Jim Dages.
- Motion to pass amended bylaws was made by Joanna Iturbe and seconded by Jim Dages.
- Please refer to newly approved bylaws moving forward.

### **Faculty Council Communication Survey**

- UCSC would like to know what faculty is going to do with their results? Discussion took place on how Faculty Council and UCSC might want to disseminate the info via posting online and possibly mailing in person for those who don't have daily access to work computer.
  - Denise will talk with John McDowell Faculty Council Chair about topic.

### **Meeting Schedule Changes**

- March 2016 meeting will be changed from a video conference meeting to an in-person meeting at the Systems office, from 10am-2pm.

### **Capitol Day**

- March 11, 2016
  - Good opportunity for all campuses to get together with legislators. Hope all campuses can accommodate and have their individual staff council members attend.

### **Campus Updates (Working Lunch)**

- Boulder
  - Working on new website
  - 2 adhoc committees: 1) Website and 2) Survey for biannual survey to be sent out.
  - Working with HR on how council can work with them on their new hiring and onboarding process.
  - Recent events: Ice cream social, athletics mixer, spirit days partnership with book store for discounts.
- UCCS
  - Started welcome committee for new hire visits.
  - Staff and Faculty Volleyball intermural session began.
  - Met with leadership regarding Ombuds program revamp for UCCS.
  - Professional Development leadership opportunity – UCCS council getting the word out on the 1.5 days program and then 6-8 4hr modules online to complete.
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- Denver/Anschutz
  - New website including catalyst platform
  - Outreach drives at all events and professional development events to collect goods for needy populations.
  - Pancake Breakfast for staff on AMC. ( Denver's occurs in the spring)
  - Street Teams developed to visit buildings on both campuses to market our council and what they can offer staff.
- Systems
  - Years of Service event scheduled for November 11<sup>th</sup>. President's Award going to John Arnold

- Broncos Day Fundraiser – to sponsor this charity: Together We Rise – providing duffle bags for foster kids so they have something to put their belongings in when relocating. Selling Bronco Beads now to raise money for the bags. Trying to raise \$1500 and are currently at 30% of that goal. Later in the year they will host a party or other venue to decorate bags.
- December and January construction on floors 4-8 of the systems building.

## **Committee Planning time**

### **Committee Progress Reports/Updates**

- Policy Review
  - By Laws review during meeting
  - Reviewed Parental Leave Policy and University Records Policy with comments to be submitted to Dan Montez.
  - Will wait for next round of policies for next cycle to start in January.
- Service Excellence Awards
  - Completed form and content to be used on form
  - Will be getting website updated and form uploaded
  - Plan to send out nomination requests end of November, beginning of December
  - April 8<sup>th</sup> is set for date of event
- Professional Development
  - Next step is to compile a survey to employees to get all the data about PD

## **Next Meeting**

- Systems Office – November 19, 2015: 10AM-2PM
- Meeting was adjourned at 2pm.