

UCSC Meeting
October 16, 2014

In attendance

Ida Dilwood, UCCS
Tricia Strating, SYS
Lisa Vallad, SYS
Dana Drummond, UCB
Deserae Frisk, UCD/AMC
Denise Thomas, UCB
Nancy Sicalides-Tucker, SYS
Jan'et Hurt, UCD/AMC

Absent

Carla Ho-a, Chair Emeritus
Joanna Iturbe, UCB
Angela Townsend, UCCS
UCCS vacant seat
2 UCD/AMC vacant seats.

10:12 Meeting called

Approval of September 2014 minutes- Ja'net Hurt moved to approve, Denise seconds, approves unanimously.

Agenda Approval -Tricia moves to approve, Nancy seconds, approved unanimously.

Treasurer's report – Ida Dilwood

Detailed report can be found on the UCSC Box.net account.

Some costs are hitting the wrong speedtypes based on Ida's understanding of where items should hit. Ex. Travel has hit operating costs. She is managing this on a spreadsheet that she is sending to the council. This budget is now added to the UCSC Box.net account.

Make sure you are turning in mileage in a timely manner.

Proposed budget for FY 2016 needs to be provided to Jill by October 31st.

SSC needs to know by Friday, October 17 the budget for all-staff conference in April. Per Deserae, UCSC should have \$4000 for the conference. Mileage from non UCSC members gets charged to the UCSC but is not included in the \$4000.

Dana Drummond moves to approve treasurer's report. Nancy Sicalides-Tucker seconds. 6 approved, 1 abstention.

Where is the UCSC laptop? It is at AMC and Deserae will follow-up to retrieve.

Chair updates

- Regents Meeting November 19th and 20th at UCCS. Deserae needs campus updates by November 10th.
- Retirement Vendor Review Update – system is reviewing the mandatory 401a and 403b plans. System-wide committee completed a review of the current plans. Overarching goals, reduce fees, improve participation, improve customer service, compliance. The committee has reviewed vendors based on structures/ fees, technology. Next step, invite top vendors to come in the spring.

Final decision will be made by President Benson and/ or the Regents. In the spring 2015, there will be town halls for staff to meet the vendors.

All Council Conference – April 3rd. Please inform your councils.

What do we have in place as a university/ employer for an outbreak/ disaster? Ex. Ebola. Each campus needs to check to see what is in place. Bring back to the next meeting and maybe host an educational session on each campus.

Campus Updates

Boulder

- Winter wear drive going to American Veterans with Disabilities.
- Blood Drive in September
- Spring BBQ.
- Reviewing opportunities for staff that work off hours.
- Communication committee working on Be statements to go with the Be Boulder campaign.

Colorado Springs

- Have a vacancy on UCSC, Jessie Pocock resigned.
- Had the president resign from PESA, the employee left UCCS. VP has moved into the president's positions by vote.
- Reviewing committees, IACC representative should only serve two years but the rep has been on for 8 years.
- Started sub-committee to review possibilities of a joint council.
- Annual fall breakfast over 100 people attended. The council had a comment box and the top topic was parking.
- Leadership meeting, the chancellor thought it would be a good idea for the director of parking to come to the meeting to discuss.
- Employee outreach and increase moral. Host IM sport teams.
- Revamping the welcoming committee.
- 3 day blood drive October 27th-29th.

Denver/ AMC

- Merger of EPA and Classified group. The group will work on the by-laws.
- Two vacancies to fill.
- Pancake breakfast was held – 600 people attended. Will do a popcorn bar at Denever. Switch these in the spring.
- Identity theft prevention presentation both at Denver and AMC.

System

- Light the Night Walk – 12 team members, raised \$1343.
- Nominations committee completed the voting for President's Employee of the Year. The winner is Erin Russell, additional nominees; Michele Mckinney and John Gregaro. Ceremony and recognition of service years is 10-28.
- Coat drive for DPS school, Gilpin Montessori.

- Employee Advocacy gathering items to discuss with President Benson, Leonard Dinnegar and Jill Pollock.
- Communications Committee updating SSC website with detailed information for each committee.
- Health and Wellness hosting stair climb in November.
- Buckley toy drive with crock pot cook-off in December.
- Student Employee of the semester
- Ashely Morgenstern from UIS will fill the vacancy.

- 1. Shared website to store docs etc. for UCSC.
 - Council members should review box.net for this purpose. Deserae will email an invite after setting up a UCSC folder.

Committee Updates

Policies selected to review however these are not currently on the list with OPE.

- o APS 5019
- o APS 5014
- o APS 5015
- o APS 5012
- o APS 5024
- o APS 2006
- o Regent Policy 11

Tuition Policy – Preliminary Suggestions.

- Early/ regular registration
- Same discount for each campus
- Employees/ dependents have the ability to go to each campus

- CO Springs do not want to face a reduction in their policy to fit the all equal request. Additional discussion topics – effects of HB1319

Engagement

- 9 Cares Colorado Shares – Nov 2014 too close and second date is June 2015. This will be challenging since most students and faculty to be gone. To have media, you need to be creative and also work through University Relations. There may not be any publicity opportunity because of Channel 9's budget. Work with other governance groups.
- Communication – Ja'net wrote a draft into communication that needs discussed. Start with small outreaches from each council then go with an all-campus email in a few months. Add the UCSC link to the CU Connections article.
- Denver/AMC will start providing staff council brochures at NEO. The group also asked for time during NEO. System was going to implement a similar program but the HR employee who was creating NEO resigned from the university. SSC needs to follow-up with this. Boulder and CO Springs do not have an in-person NEO.
- Have discount staff ticket day at each campus? Have all staff sit together and be announced? Raffle for tickets. Deserae will pitch to Laura from faculty council to see if his could be a combined effort.

Service Excellence Award

- Need to start process earlier this year since the ceremony is April 3rd. Send out the call before Christmas. Tricia needs website information before Thanksgiving.
- Choose winner at February
- Committee - Ida, Lisa, Ja'Net and Dana – Chair

Meeting Adjourn 1:40PM