



CUSC Staff Council Meeting

3/9/2006
10:00 PM
CU Foundation
4740 Walnut
Room 119
Boulder, CO

Agenda topics

10:00-10:05	Roll Call	Joyce
10:05-12:00	Service Excellence Award Selection	Debbie
12:00-12:45	Lunch	
12:45- 1:00	System Administration HR Update	Paul
1:00-1:15	Unfinished Business	
1:15-1:30	New Business	
1:30	Adjourn	



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Roll Call

Joyce

Pat Testarmata, Antonette Martinez, Paul Wyles, Sue Sethney, Velma Parker, Audrey Newman, Shari Patterson, Debbie Lapioli, Sean Flaherty, Pat Beals Moore, Joyce Holliday, Anne Costain, Paul Perales, Susan Barney-Jones, Jennifer Lahlou

Service Excellence Award Selection

Debbie

The committee reviewed the nominations and selected one award recipient for each campus.

System Administration HR Update

Paul

Paul P reported:

- There is an article in the *Silver and Gold*; the President's office is moving sometime this summer. It's a core group of about 44 that will have to move. Right now the core of the President's office is located in about 2 or 3 different locations. They would like to get it more centralized to one location. In that respect it's a good thing in creating some more efficiencies. There is a deal still in process for the facility.
- Also the President's office is developing a resource guide for its employees to improve purchasing and HR processes. Regarding changes in the Controller's office, creating a new position. Hiring one maybe two more to help with compliance related activities.
- Creating two new audit positions as this activity is becoming well staffed as a result of the University experience the last few years.
- A new security information officer is starting April 11. He is already an employee.
- PeopleSoft HR had someone identified who backed out because of UMS director of security policy, Dave M is utilizing some one from the other search. **clarify**
- Within University Counsel, they are in a search for a new lead counsel for Boulder, and also one in Denver. These

are existing positions that need to be filled.

- Committee for the search for the UCB Chancellor, UCDHSC Chancellor search is almost done.
- President search is still going on.
- Revising military leave.
- Working to update FMLA policy, we are still held to the federal law and administrating it.

Unfinished Business

Discussion:

- Treasurers' report – operating expenses: none last month; outstanding \$87.85 from meal last month; \$8521.72 still in budget; \$163.70 travel last month, leaving \$2829.84

Unfinished business:

- The leave sharing thing; Problem is that we still can't get a copy of the leave sharing policy for UCD-HSC. Sue emailed Kevin and heard nothing, she saw him and Kevin said it was forthcoming. Pat talked to Kevin and he offered to come to a meeting to talk about that. May meeting, maybe. Even a draft would be helpful. We will try to have Kevin come for the May meeting.
- Elections committee – no responses yet. We still need volunteers to be on that committee. Sue, Jennifer, and Velma have volunteered. Your job is to encourage people to run for vice chair and treasurer positions. Term is one year starting July 1st.
- Audrey asked about the open seats on the Board of Regents. She is interested, confused, if you run for Regent, you can be a former student, or former student or employees. Can you be concurrently an employee and be on the Board of Regents? Yes, just have to be nominated by your political party and chosen to run. You can be granted the leave time? Paul W sent an email to Charlie Sweet, it has already come up once with an employee who was a legislator. You can't have two state jobs at once, for the 4 months; you would take a leave of absence. For Regent, you would take unpaid leave two days a month.
- Request from Jerry Davies, who is taking over the rules for the state personnel rules, he wants a sampling of complaints of how their supervisors have made mistakes in the performance awards. (*email Jennifer for details specifically*)
- Chancellors can take a percentage of that off the top (% increase of pay), so don't believe 4% will all go to you even though it says you will. Pay percentages vary by departments. **CLARIFICATION WOULD BE HELPFUL**

Pat T – update on conference:

- We have arranged to do our conference at the Qwest building at the corner of Foothills Parkway, and Colorado Ave. It has good free parking and access. Easy facility to come and go from. Accessible by bus.
- Room rental is \$250, to set up \$100; to break down is \$100. There are some concerns about limited budgets - there is still a facility that is free. We would have to purchase parking, at Baseline and 30th. (Williams village)
- We can still make with in the budget of \$2500.
- It is scheduled during the Conference on World Affairs.
- We felt it should be an event that had a china service, that is approx \$200 more. Burrito bar menu that has both meat and vegetarian entrees, at about \$10 per head.
- Two architects coming to talk about the architecture at the University, and they have written a book. There is no charge for them to come and talk.
- An interactive theatre group is coming to do a presentation on diversity, about class. No charge for that group either.
- We will be finalizing agenda by tomorrow and sending out to the group, and would like comments by group. The event starts at 8, but campus reports don't start until 8:30. Consensus for start time? At 8:30 for continental breakfast, meeting at 9:00. Awards begin at 11:30. Each campus gets 15 minutes for their campus report.
- Service excellence awards will be complete in the next few days. We order plaques, and let recipients know. Pay goes through their department. Any special recognition for anybody?
- Pat asks that you send her the number of people that will be attending for your campus.

- Are we doing door prizes? Everyone bring 4-5 door prizes. Try to get each campus to bring like they did last year.
- Antonette is getting donations for part of the decorations and centerpieces. We can create our own name tags for your people. UCSC will make tags for its own members.
- Does each individual campus send out invitations? We are checking.

New Business

Adjourn