UIS Service Desk 303-860-HELP (4357) help@cu.edu



1 - Connect to the System VPN client using the Pulse Secure VPN client installed on your workstation. This step is required in order to connect to a remote computer or terminal server.

2 - Once you have verified that you are connected to the System VPN, navigate the **Start** Menu and search for "Remote Desktop Connection" (minus quotes). Click the icon to launch the Remote Desktop Connection client.

Programs (2)			
🝓 Remote Desktop Connection Manager			
Semote Desktop Connection			
Control Panel (2)			
🌄 RemoteApp and Desktop Connections			
is Set up a new connection with RemoteApp and Desktop Conne			
Files (14)			
Contraction of the second of t			
Contractional Application			
and the of Theorem and Annual An			
In the produce deput Phone p			
Entrangelik Uniterative Jordan Diversion			
 Invite Perception Residung 			
 Magnetic Sciences (Spatial Particulation) 			
Exchanged in Contractions, Section 2, Proceedings of the In- ternational Contraction of the International Contractional Co			
Contracting allows, conservational completion, etc., etc., or predictions, and a second se			
₽ See more results			
Remote Desktop Connection × Shut down +			



3 – Click the **Show Options** arrow to expand the connection options.

4 - In the **Logon settings** section, locate the Computer field.

5 – Enter the full computer name of the computer or terminal server you wish to connect to. Use the following format:

computername.ad.cu.edu

6 - In the **User name** field, enter **AD**\ followed by your System username.





7 - In the **Logon settings** section, locate the Computer field.

8 – Enter the full computer name of the computer or terminal server you wish to connect to. Use the following format:

computername.ad.cu.edu

9 - In the **User name** field, enter **AD**\ followed by your System username.

👵 Remote I	Desktop Connection						
Remote Desktop Connection							
General D	Display Local Resources Programs Experience Advanced	_					
-Logon set	tings						
Enter the name of the remote computer.							
	Computer: computername.ad.cu.edu 💌						
	User name: ad/usemame						
You will be asked for credentials when you connect.							
Allow me to save credentials							
Connectio	on settings						
Save the current connection settings to an RDP file or open a saved connection.							
	Save Save As Open						
Hide Options Connect Help							



10 - To configure your Remote Desktop Connection session to use multiple displays, navigate to the **Display** tab and check the **Use all my monitors for the remote session** checkbox..





11 - To configure the use of your local printers and clipboard with your remote session, navigate to the Local Resources tab and check the Printers and Clipboard options within the Local devices and resources section

Remote Desktop Connection	X				
Remote Desktop Connection					
General Display Local Resources Programs Experience	Advanced				
Settings					
Apply Windows key combinations:					
Example: ALT+TAB Local devices and resources	_				
Choose the devices and resources that you want to use in your remote session.					
Printers Clipboard More					
Hide Options Connect Help					



12 - Once your session is configured to your liking, navigate to the **General** tab and locate the **Connection** Settings section, then click the **Save As...** button.

13 – Save the connection file to a location of your choice. We recommend naming this file as "My Work Computer" or similar, and that you save this file to your Desktop.

	Remote Desktop Connection							
	Remote Desktop Connection							
	General Display Local Resources Programs Experience Advanced Logon settings Enter the name of the remote computer. Computer: Computer: Computer: User name: ad\username User name: ad\username You will be asked for credentials when you connect. Image: Computer Image:							
Allow me to save credentials Connection settings Save the current connection settings to an RDP file or open a saved connection. Save Save As Open Allow me to save credentials Connect Help							a	



14 – Click **Connect** to connect to the remote computer. When prompted, enter your System password.

Alternatively, locate the connection file saved in step 10 and double-click to launch. This will also prompt you to enter your System password.

You are now connected to the remote computer.





15 – To disconnect, navigate to **Start** → Logoff.

Alternatively, you can close the Remote Desktop Connection client window – this disconnects your session and locks the screen on the remote computer.

As always, please contact the UIS Service Desk should you have any questions or for additional assistance.

4 Back	Windows Security		
Search programs and files	Log off 🕨		

