

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday, March 10, 2014
1800 Grant Street, Denver
6th Floor, Denver Conference Room

Chair Nancy Sicalides-Tucker called the regular meeting of the System Staff Council to order at 1:04 p.m.

ROLL CALL

The following members were present:

Stephanie Ball, Risk Management
Darren Chavez, Academic Affairs
Jim Dages, Employee Services
Tara Dressler, University Council
*Tracy Hooker, Human Resources
Kay Miller, Employee Services
Ashley Morgenstern, University Information Systems

David Pierce, University Controller
Demetria Ross, University Controller
Nancy Sicalides-Tucker, Employee Services
Tricia Strating, Employee Services
Amanda Ulrey, University Relations via phone
Lisa Vallad, University Controller

**Indicates non-voting ex officio member*

ABSENT

Jamie Joyce, University Counsel

GUESTS ATTENDING

Brynn Shader, Brown Bag Committee Chair
Kathy Nesbitt, VP Employee & Information Services
Paula Manzanares, Professional Assistant to the VP, Employee & Information Services

A quorum was present.

APPROVAL OF THE MINUTES

The minutes of the February 10, 2015 System Staff Council meeting were approved via email consent prior to this meeting.

ADJUSTMENT TO AGENDA

Tracy Hooker will present prior to the committee reports, and after the officer reports.

APPROVAL OF THE AGENDA

Moved by David Pierce, *Seconded* by Ashley Morgenstern.
Approved by Council.

REPORTS OF OFFICERS

Chair/Vice Chair's Report:

- Leonard Dinegar and Paul Roddy (spelling?) reviewed emergency preparedness plan and documentation. A presentation and training is in the process of being planned. April is a targeted time-frame.
- UCSC Service Excellence Award Winner(s) have been selected.
- The Chair discussed the parking situation at 1800 Grant St. with Leonard Dinegar. Leonard indicated that although the parking garage in the building has been oversold, this has not caused any issues as not all employees report to work every day. There was a discussion amongst SSC regarding employees who work at other campus locations for part of the day, who do not have parking at 1800 Grant St., who have returned to Grant St. and have been unable to find parking on the street or in any of the local pay lots.

Treasurer's Report:

- Lisa will be scheduling a meeting with the Chair, Vice-Chair, and committee chairs to discuss and possibly reallocate the budget. Due to cost considerations, a few of the budget items have come in under budget, providing us with an opportunity to plan another event, etc.

PERA and HR Updates:

- 11 Employees will be on the ballot: KariAnne Cvencek, Ashely Eschler, Anne Melzer, Kris Milanak, Isabella Muturi Suave, Bill Shrum, James Martin, and current members up for election: Jim Dages, Tara Dressler, Lisa Vallad, Ashley Morgenstern.
- Survey for voting will be distributed tomorrow, and voting will remain open for two weeks.

Kathy Nesbitt, VP Employee & Information Services and Paula Manzanares:

- Focus for next year:
 - Elevate Project
 - Other UIS Projects
 - Diversity Strategy
 - Beyond recruitment
 - Customer Service
 - Collaboration
- Questions from SSC Members:

- Requested a description of Kathy's experience with organizations like SSC. Kathy has extensive experience with various stakeholder groups.
- Bring Your Child To Work Day: The event will need volunteers. April 23 (Thursday).
 - CU will possibly be following the national recommendation in age of attendance, ages 8-12.

REPORTS OF COMMITTEES

Brown Bag Committee: (Brynn Shader) The next brown bag is two weeks from today. Dan Montez will be presenting about his department. The next brown bag will be Kathy Nesbitt.

Communications Committee: No update.

Events Committee: (Tara Dressler) Everything is ready for the staff appreciation event on March 17.

Health and Wellness Committee: (Kay Miller) The building is getting gym equipment. The health and wellness committee will be submitting a proposal to Leonard with some supplemental equipment requests. CPR Training will be held on Thursday, April 2. A sign-up sheet will be distributed. The question was posed to request a proper CPR Certification course offering at 1800 Grant St. A request for a self-defense course to be offered at 1800 Grant would be great. CU Denver currently offers a weekend-long program for \$25.

Nominations Committee: (Lisa Vallad) The call for nominations for the Student Employee of the Semester Award will be going out next. Due to Richard's departure, it would be lovely to get another volunteer for our committee. Ashley Morgenstern will be assisting with selecting the Student Employee of the Semester Award.

Outreach Committee: (Tricia Strating) Blood drive is Monday, March 16. Be the Match to get on the bone marrow registry will also be there. We still need donors!!! Bike to Work Day is June 24.

OTHER BUSINESS

UCSC Updates:

- Tricia Strating: APS 5014 - Sexual Harassment Policies and Procedures (New Name?) - This is currently being reviewed and must be vetted by the campuses. Due to the volume of feedback regarding the policy, April may be an aggressive date for this to be reviewed/published.
- EMAC: APS 5008 to possibly be revised.
- UCSC All staff council will be April 3.

By-Laws Update:

- Tricia Strating moved to approve the amended by-laws including the change made in the meeting today.

- Jim Dages seconded.
- Approved.

ADJOURNMENT

Motion by Lisa Vallad, *Seconded* by Ashley Morgenstern.
Approved by Council.

The meeting was adjourned at 2:52 p.m.

Stephanie Ball