

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Meeting Minutes

Tuesday, January 13, 2015
1800 Grant Street, Denver
Denver Conference Room, 6th Floor

Vice Chair Tricia Strating called the regular meeting of the System Staff Council to order at 1:06 p.m.

ROLL CALL

The following members were present:

Stephanie Ball, Risk Management	Demetria Ross, Office of the University Controller
Darren Chavez, Academic Affairs	Tricia Strating, Employee Services
Jim Dages, Employee Services	Amanda Ulrey, University Relations
Tara Dressler, University Counsel	Lisa Vallad, Office of the University Controller
*Tracy Hooker, Human Resources	Richard Wilborn, Office of Advancement
Kay Miller, Employee Services	

**Indicates non-voting ex officio member*

A quorum was present.

ABSENT:

Jamie Joyce, University Counsel
Ashley Morgenstern, UIS
David Pierce, University Controller
Nancy Sicalides-Tucker, Employee Services

GUEST(S) ATTENDING:

Brynn Shader, Employee Services

APPROVAL OF THE MINUTES

The minutes of the December 9, 2014 System Staff Council meeting will be voted on via email before our next regularly scheduled meeting.

APPROVAL OF THE AGENDA

Moved by Stephanie Ball, *Seconded* by Demetria Ross.
Approved by Council.

REPORTS OF OFFICERS

Treasurers' Report – Lisa Vallad:

We are slightly over our mileage budget due to the delivery of gifts to Buckley.

Chair/Vice Chairs' Report –Tricia Strating:

Did not meet with Leonard since the last SSC meeting. Scheduled to meet with Leonard on the 28th of January.

Nancy has a conference call with Leonard Dinegar and Terry Lee from Risk Management regarding the active shooter training.

Tony Tolin has resigned from SSC. No special call for nominations/elections will be held due to the timing of the term.

Items for Leonard:

Question was raised if 1800 Grant could take on the parking situation? EAC could draft a letter to send to the City of Denver regarding the issue. Another question was raised to see if the city could let us know when something may be going on that may cause traffic outside our building.

REPORTS OF COMMITTEES

Brown Bag Committee – Brynn Shader:

No brown bag is planned for the month of January. Currently planning February 17th for a brown bag with Leonard Dinegar. President will speak at town hall.

Communications Committee – Stephanie Ball:

No newsletter sent out during the holidays. If you have anything to send out please send to communications committee.

Employee Advocacy Committee – Demetria Ross/David Pierce:

The committee met during the week of the last general council meeting. Discussed the active shooter training questions and sent to them to Nancy Sicalides-Tucker. Committee will resend to make sure she has received. Committee will have meeting later this month.

Events Committee – Tara Dressler:

Discuss the staff appreciation event. A task list was sent to the events committee for the event. The event will be held on March 17, 2015 and it will be St. Patrick's Day themed.

Health and Wellness Committee – Kay Miller:

Committee has a scheduled meeting for Thursday, January 22.

Nominations Committee – Lisa Vallad:

Committee met via email and distributed tasks for the rest of the year. Committee is setting up file on shared drive for next year's awards.

Outreach Committee – Tricia Strating:

Committee met on December 18 and discussed what we learned from the potluck and the toy drive. Delivery of items to Buckley worked out okay. In the future we need to plan at least a half a day to deliver the toys. Booked rooms for next year for either party or potluck. March 16th is the Blood drive. June 24th is the bike to work day.

OTHER BUSINESS

PERA and HR Updates – Tracy Hooker: We have six people who are up for re-election in addition to two vacancies. Darren Chavez, Jim Dages, Tara Dressler, Ashley Morgenstern, David Pierce and Lisa Vallad are all up for re-election. The call for nominations will be sent out the second week of February. For the members up for re-election, reach out to Tracy Hooker if you plan not to run for reelection. Richard Wilborn pointed out that the timing of the retreat is before the new officers are elected and we should consider having the planning retreat after the new officers are elected. Stephanie Ball will send an email to everyone to look at bylaws regarding the retreat and officer elections.

UCSC Updates – Tricia Strating: UCSC met on December 18 via video conference. Kathy Nesbitt was in attendance. The Vice Chair of UCSC suggested that we consider inviting her to one of our monthly meetings. A discussion was held regarding System employees whom are located on other campuses being allowed to attend the other campus staff council events (historically, the employees have been told that they are not allowed to attend). It was decided that those employees could be included in the other campus events.

ADJOURNMENT

*Motion by Amanda Ulrey, Seconded by Tara Dressler.
Approved by Council.*

The meeting was adjourned at 1:43 p.m.

Richard Wilborn
Secretary