

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Meeting Minutes

Tuesday, December 9, 2014
1800 Grant Street, Denver
Denver Conference Room, 6th Floor

Chair Nancy Sicalides-Tucker called the regular meeting of the System Staff Council to order at 1:04 p.m.

ROLL CALL

The following members were present:

Stephanie Ball, Risk Management	David Pierce, University Controller
Darren Chavez, Academic Affairs	Nancy Sicalides-Tucker, Employee Services
Tara Dressler, University Counsel	Tricia Strating, Employee and Information Services
*Tracy Hooker, Human Resources	Tony Tolin, Procurement Service Center
Jamie Joyce, University Counsel	Amanda Ulrey, University Relations
Kay Miller, Employee Services	Lisa Vallad, Office of the University Controller
Ashley Morgenstern, UIS	

**Indicates non-voting ex officio member*

A quorum was present.

ABSENT:

Jim Dages, Employee Services
Demetria Ross, Office of the University Controller
Richard Wilborn, Office of Advancement

GUEST(S) ATTENDING:

Brynn Shader, Employee Services

APPROVAL OF THE MINUTES

The minutes of the November 18, 2014 System Staff Council meeting were approved via email consent prior to this meeting.

APPROVAL OF THE AGENDA

An amendment was made to the agenda to replace the activity with a team discussion. Voting on change/update to nominations procedures.

Moved by Stephanie Ball, Seconded by Tara Dressler.

Approved by Council.

REPORTS OF OFFICERS

Treasurer's Report – Lisa Vallad:

PEOY Award event came in under budget by \$225. The holiday event went over by \$10, so we therefore have \$215 to reallocate to other events. Health and wellness also has \$320 remaining to host another event.

Chair/Vice Chair's Report – Nancy Sicalides-Tucker and Tricia Strating:

Workout Room/Showers: Administration is currently/still reviewing space needs throughout the building.

Remote locations: Some employees located outside of 1800 Grant St. have concerns regarding not being able to participate in our System Administration activities. The discussion from SSC is that this will be discussed at UCSC to see how other campuses feel about allowing employees to participate based on physical location, vs. HR location designation (i.e., System Administration employees physically located on the Boulder campus may participate in Boulder campus activities).

Follow-up questions from last month's meeting with President Benson:

- The Boulder South campus has been owned by the University for 22 years, and is on a flood plain and is currently only being used by the tennis team.
- The North Medical Campus is on the financial statements of University of Colorado Health.

Follow-up items from Leonard Dinegar:

- The exit/entrance from the parking garage is an issue that needs to be addressed by the City of Denver, as the City of Denver is who designated that cars could park where they park (which blocks visibility when exiting the parking structure).
- There are no remaining parking spots available in the building.
- Leonard will be having a conference call with Nancy Sicalides-Tucker and Chief Abraham from the Anschutz Medical Campus regarding Active Shooter Training at our location.
- The Board of Regents has a new "9 Principles of Ethics" on their website <https://www.cu.edu/regents/introduction>.
- A building manual, which will include items such as fire drill procedures, parking information, etc., is currently in development.

REPORTS OF COMMITTEES

Brown Bag Committee – Brynn Shader:

The Brown Bag Lunch Series, starting in February of 2015, will consist of presentations from various departments throughout System Administration about what they do and their role within the University. Administration will be encouraging participation from all of the departments.

Communications Committee – Stephanie Ball:

The Communications committee will be saving examples of past email communications into each committee's sub-folder on the shared drive.

Employee Advocacy Committee – Demetria Ross/David Pierce:

Employee advocacy committee will be meeting this month.

Events Committee – Jamie Joyce:

March 17th will be the staff appreciation event. The committee will be meeting next week to discuss the planning of events for the remainder of the year.

Health and Wellness Committee – Kay Miller:

The health and wellness committee will be meeting in January.

Nominations Committee – Lisa Vallad:

The committee will be meeting on Thursday, December 11, to discuss and allocate remaining responsibilities for the fiscal year. The committee chair estimates that the time commitment will be about 2 hours per committee member. The committee also put updated President Employee of the Year procedures to the SSC for review. The updated procedures focus on how the nominees and award recipient are notified of both their nomination and if they were or were not selected as the award recipient. After suggestions from the SSC, the nominations committee will be updating the procedures and distributing to SSC for review prior to next month's meeting.

Outreach Committee – Tricia Strating:

The Outreach committee needs help loading and distributing the presents to Buckley tomorrow morning at 8:00 a.m. Please contact Tricia Strating if you are interested in helping.

OTHER BUSINESS

PERA and HR Updates – Tracy Hooker:

A new VP for Employee and Information Services will be starting in January. Kathy Nesbitt who is currently the Director of the State Personnel System will be taking this position.

UCSC Updates – Nancy Sicalides-Tucker:

UCSC is presenting at the CU Women's Succeeding event in February. SSC has a UCSC Representative position available. SSC Members, contact Nancy if you are interested. Consider Geoff Barsch - How CU Spends \$1 as part of the all staff council event.

ADJOURNMENT

*A Motion to adjourn was made and Seconded.
Approved by Council.*

The meeting was adjourned at 2:51 p.m.

Richard Wilborn
Secretary