



SYSTEM STAFF COUNCIL

System Staff Council

July 8, 2014

1:00 – 3:00 p.m.

1800 Grant, Denver 6th floor, Denver Conference Room

Meeting Minutes

Attending:

Stephanie Ball, Risk Management
Darren Chavez, Academic Affairs
Jim Dages, Employee Services
Tracy Hooker, Human Resources
Jamie Joyce, University Counsel
Kay Miller, Employee Services
David Pierce, University Controller
David Poticha, Technology Transfer

Demetria Ross, Office of the University Controller
Nancy Sicalides-Tucker, Employee Services
Jessi Spielberg, Employee Services
Tricia Strating, Employee and Information Services
Tony Tolin, Procurement Service Center
Amanda Ulrey, University Relations
Lisa Vallad, Office of the University Controller
Richard Wilborn, Office of Advancement

Call to order at 1:08 p.m.

Approval of the Minutes:

Moved by Tricia Strating with the addition of Demetria's name next to EAC, *Seconded* by Amanda Ulrey, *Approved* by Council.

Approval of the Agenda:

Moved by Lisa Vallad, *Seconded* by David Pierce, *Approved* by Council.

ELECTIONS – Led by HR ex-officio member Tracy Hooker:

David Pierce requested a further explanation of the role of the UCSC Representative. UCSC is the overall staff council for all campuses, and includes 3 representatives from each campus (and system administration) individual staff councils. Election by ballot conducted by Tracy Hooker. 14 total votes, 1 abstention.

The following officers were elected to serve the 2014-15 year:

Chair: Nancy Sicalides-Tucker

Vice Chair: Tricia Strating

Treasurer: Lisa Vallad

Secretary: Richard Wilborn

Lisa Vallad was elected to serve a 3-year term as a UCSC Representative.

OFFICER REPORTS:

Treasurer's Report – Nancy Sicalides-Tucker:

Nancy Sicalides-Tucker for Debbie Martin:

The report from June 26 for end of fiscal year is pending.

The SSC retreat was under budget by about \$100. Any financial carryovers will need to be identified and provided to Leonard Dinegar and Nora Sandoval.

Chair/Vice Chair's Report (Meeting with Leonard Dinegar) – Nancy Sicalides-Tucker/Tricia Strating:

The architect team will be presenting a few building options and suggestions to President Benson.

COMMITTEE REPORTS:

Communications - Tricia Strating:

The committee did not meet in June.

Discussed how the SSC webpage could be improved. Some ideas include adding committee information and membership. Will begin sending SSC weekly email updates to staff once the new committee members have been selected and a template has been created.

Updating distribution lists for committees as well as the SSC email distribution list by end of the week.

Events Committee – Jamie Joyce:

Jaime Joyce created a template, “Events Committee Survival Guide”, for future committee planning.

Outreach Committee – Nancy Sicalides-Tucker:

Bike to work had good turnout; 23 registered, 70 stopped by the tent. The new location of the tent on 18th side of 1800 Grant was successful.

A fundraising event will be selected and planned in the fall.

Nominations Committee – Lisa Vallad:

Next month we will be voting on new president’s Employee of the Year Award procedures that include criteria and rubric.

Employee Advocacy – Tricia Strating:

Working to setup a battery recycling program at 1800 Grant. Batteries collected will be picked up periodically by SSC and will be taken to UIS.

Brown Bag – Lexie - Tricia Strating:

The next brown bag is scheduled for Tuesday, July 15. Representatives from the Leukemia and Lymphoma Society and the Love, Hope, Strength Foundation will be here to discuss LLS research, the bone marrow donor registry, and will provide an opportunity to get on the registry. Other brown bag sessions are scheduled through November. Brown bag sessions for next year will be scheduled by the new committee members.

Health and Wellness – Nancy Sicalides-Tucker:

Survey results have been received and reviewed. Nancy Sicalides-Tucker reached out to the Walnut Street location to discuss opportunities to hold their own events such as those provided at Grant Street.

Pera/HR Updates: Tracy Hooker

Tom Sebok, Director of the Ombuds Office on the Boulder Campus will be presenting during a workshop that is titled “Promoting a Respectful Working Environment”. This workshop will be taking place on Wednesday, July 30, 2014 for any system administration staff. If you would like to attend send an RSVP to Tracy Hooker.

UCSC Updates:

Had a meeting via video conference phone call. They have moved the retreat from October to August 7th and 8th in Beaver Creek. UCSC representatives as well as alternates are invited

ADJOURNMENT:

Motion to adjourn by Stephanie Ball, *Seconded* by David Poticha, *Approved* by Council

Meeting was adjourned at 2:14 p.m.