



# University of Colorado

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## System Staff Council

March 12, 2013

1:00 – 4:00 p.m.

1800 Grant Street, Denver Conference Room

## Meeting Minutes

### Attending:

Judy Anderson, University Counsel  
Leo Balaban, Office of Information Security  
Darren Chavez, Academic Affairs  
Jim Dages, Payroll and Benefit Services  
Tracy Hooker, Human Resources  
Lexie Kelly, University Treasurer  
Debbie Martin, Internal Audit  
David Pierce, University Controller  
David Poticha, Technology Transfer  
Teena Shepperson-Turner, Risk Management  
Nancy Sicalides-Tucker, Payroll and Benefit Services  
Rana Silver, University Information Systems  
Tricia Strating, Employee and Information Services  
Lisa Vallad, University Controller

### Absent:

Lisa Carr, University Information Systems

### Guests Attending:

Lisa Landis, Assistant Vice President, Employee Services

### Approval of the Agenda

*Moved* by David Pierce, *seconded* by Teena Shepperson-Turner to approve the March 12, 2013 agenda. The motion passed unanimously.

### Approval of Previous Month's Minutes

*Moved* by Lisa Vallad, *seconded* by Judy Anderson to approve the February 12, 2013 minutes. The motion passed unanimously.

### Treasurer's Report – Lexie Kelly

Lexie Kelly reported that there have been no changes to the expenses since last month. Debbie Martin noted that she has ordered SSC shirts for the new members but has not received the bill yet.

### **Chair's Report – Debbie Martin**

Debbie Martin met with Vice President Leonard Dinegar and the following items were discussed:

1. The student employee of the semester award was finalized. VP Dinegar approved a \$125 per semester award and giving a certificate.
2. The staff appreciation event will be on April 24 from 8:30 – 10am.
3. Tracy Hooker is now accepting nominations for SSC representatives.
4. System administration had three nominations for the UCSC Service Excellence Award.
5. Administration will continue to research possible alternatives for charitable giving opportunities.

### **UCSC Meeting Update – Tricia Strating**

Tricia Strating reported that UCSC last met on February 14, 2013 on the downtown Denver campus. VP Jill Pollock spoke about the tuition benefit. Michele McKinney and Todd Saliman spoke about the DU economic study. Pakou Cha from the Boulder campus discussed volunteer leave options for staff in Boulder.

### **Communications Committee Update - Tricia**

Tricia Strating reported that the awards web page has been updated to include a nomination form for the student employee of the semester award. Tricia will work on an email to advertise and solicit nominations for the spring 2013 award.

Lisa Vallad requested that we improve the descriptions and wording of the President's Employee of the Year award. She will email her suggested changes to Tricia.

### **Events Committee Update – Debbie Martin**

Debbie Martin reported that the staff appreciation event will be on April 24 from 8:30 – 10:00 a.m. in the 5<sup>th</sup> floor conference rooms. Breakfast sandwiches and bagels will be catered by Panera Bread from 8:30 – 10am. Debbie is also coordinating deliveries to the auxiliary campuses if possible.

Debbie posed the question of whether or not we should still host a supervisor appreciation luncheon or should we combine the funds from this event to have a larger staff appreciation event. David Pierce and Judy Anderson volunteered to coordinate a separate supervisor appreciation event.

*Moved* by Judy Anderson, *seconded* by David Pierce to have a separate supervisor appreciation event. The motion failed with 4 votes in favor, 5 votes against, and 1 abstention.

### **Appreciation of Service**

Debbie Martin presented Lisa Landis with flowers and thanked her for her years of service acting as the ex officio member of System Staff Council.

### **Bylaws Committee Update – Leo Balaban**

Leo Balaban reported that the Bylaws Committee has finished its proposed revisions to the bylaws and they are ready to be voted on by the members later in the meeting.

## **Elections Update – Tracy Hooker**

Tracy Hooker reported that an email went out yesterday asking system administration employees to vote on six of eight nominees for the six open representative positions. Voting will remain open until March 22.

## **Bylaws Revisions**

Changes to the System Staff Council bylaws are attached in redline and in a clean final version. Changes to the bylaws require a 2/3 majority vote of the current members, or nine votes in the affirmative. The following votes were taken to formally make all changes:

1. *Moved* by David Pierce, *seconded* by Judy Anderson to accept option 2 in Article VI, Section 3 – Duties which would define the duties for two co-chairs. The motion failed with 6 votes in favor, 5 opposed and 0 abstentions.
2. *Moved* by Leo Balaban, *seconded* by Tricia Strating to accept option 1 in Article VI, Section 2 – Titles which would create a chair and vice chair only with no option for co-chairs. The motion failed with 6 votes in favor, 5 votes against and 0 abstentions.
3. *Moved* by David Pierce, *seconded* by Lisa Vallad to accept option 2 in Article VI, Section 2 – Titles which would create two co-chairs. The motion failed with 6 votes in favor, 5 against and 0 abstentions.
4. *Moved* by David Pierce, *seconded* by Lisa Vallad to accept the bylaws as currently written allowing for two co-chairs, but keeping language that such an arrangement must be approved by a two-thirds majority vote of SSC. The motion passed with 11 votes in favor, 0 against and 0 abstentions.
5. *Moved* by Tricia Strating, *seconded* by David Pierce to accept option 1 in Article X, Section 2 – Officer Elections which would allow for a vote for the incoming officers to be held in May with all current and new members voting. The motion failed with 6 votes in favor, 5 votes against and 0 abstentions.
6. *Moved* by Leo Balaban, *seconded* by Lisa Vallad to accept Option 2 in Article X, Section 2 – Officer Elections which would all for a vote for the incoming officers to be held in May but only the newly elected representatives will vote. The motion failed with 7 votes in favor, 5 votes against and 0 abstentions. Since option 1 and 2 both failed to pass, option 3 (the current version of the bylaws) will stand as approved.
6. *Moved* by Leo Balaban, *seconded* by David Pierce to accept all other proposed changes not specifically discussed above. The motion passed with 10 votes in favor, 0 against and 0 abstentions.

## **PERA and HR Updates – Tracy Hooker**

There was nothing new to report.

## **New Business**

Tricia is working on the presentation for the UCSC all council meeting on April 12. David Pierce and Leo Balaban offered to help as needed.

Lexie shared samples of chocolate she received from the Chocolate Crisis Center. We can order further chocolates with the CU logo and other information to be used at future employee events.

#### **Discussion items for VP Dinegar**

- Leo Balaban suggested that system administration is lacking upward mobility for employees. He would like to discuss with VP Dinegar whether or not the president's office could seek funding for a fellowship for which employees can work within major leadership areas to learn how various departments function. He argued that a fellowship would allow CU to groom potential employees.

*Moved* by Leo Balaban, *seconded* by Darren Chavez to discuss with VP Dinegar the idea of sponsoring a fellowship program. The motion passed with 10 votes in favor, 0 opposed, and 0 abstentions.

#### **Old Business**

Judy Anderson reported that holiday toy drive information is now saved to the shared network drive.

The meeting was adjourned at 3:10 p.m.