



# System Staff Council Annual Planning Retreat *Friday, June 8, 2012*



## AGENDA

- 8:30 – 9:00 a.m. Check-in/breakfast @ Chautauqua Park – 900 Baseline Road, Boulder
- 9:00 – 9:05 Welcome/opening remarks - *Co-chairs David Pierce and Debbie Martin*
- 9:05 – 10:00 Introductions and warm up
- 10:00 – 11:30 HR Topics – *Jill Pollock*
- 11:30 – 12:30 p.m. Lunch in the Chautauqua dining hall
- 12:30 - 1:00 General discussion of System Staff Council (SSC)
- 1:00 – 1:45 General Business Meeting



- Treasurer's report – *Lexie Kelly*
- UCSC update – *Teena Shepperson-Turner*
- Co-chair's report - *Debbie Martin and David Pierce*
- Events committee update – *Debbie Martin*
- Outreach committee update – *David Pierce*

- 1:45 – 2:30 Discussion of SSC committees and sign up



- Designated representatives (governance groups, task forces, working groups, search committees)
- Events (staff appreciation activities, years of service)
- Communication (webpage updates, SSC emails/updates)
- Elections (call for nominations, communication of responsibilities, ballot process, officer elections, appointments)
- Outreach (service project, Susan G. Komen breast cancer walk, toy drive)
- By-Laws

- 2:30 – 3:00 Team building activity – *Lisa Landis*

- 3:00 – 4:00 Planning and Goal Setting for FY 2012

- Website updates – materials for website
- Speakers/forums/brown bag lunches
- Communication with constituents
- New employee orientation (outreach committee)



- 4:05 Announcements

- 4:05 p.m. Adjournment

