To: President Bruce D. Benson

From: Chancellor Philip P. DiStefano

Date: August 1, 2018

Subject: Request for Additional Delegations of Personnel Actions

Given the April 5, 2018 revision to Regent Policy 2-K, the University of Colorado at Boulder requests delegated authority over appointments listed below. A signed offer letter for these appointments will continue to be required prior to the appointment start date.

**Delegated to Deans and Vice Chancellors:**
Part-time and/or temporary teaching faculty appointments as well as summer research appointments for tenure-track faculty.

<table>
<thead>
<tr>
<th>Job Codes</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>1104-1105</td>
<td>Instructors (&lt;100%)</td>
</tr>
<tr>
<td>1201-1205</td>
<td>Clinical Faculty (&lt;100%)</td>
</tr>
<tr>
<td>1401-1405</td>
<td>Visiting Faculty</td>
</tr>
<tr>
<td>1406-1408</td>
<td>Adjoint Faculty</td>
</tr>
<tr>
<td>1409-1413</td>
<td>Adjunct Faculty</td>
</tr>
<tr>
<td>1414-1418</td>
<td>Attendant Rank Faculty</td>
</tr>
<tr>
<td>1419</td>
<td>Lecturers</td>
</tr>
<tr>
<td>1423-1427</td>
<td>Museum Curator appointments</td>
</tr>
<tr>
<td>1442</td>
<td>Scholar in Residence (&lt;100%)</td>
</tr>
<tr>
<td>1444</td>
<td>Assistant</td>
</tr>
<tr>
<td>1447</td>
<td>Faculty Recreational Instructor</td>
</tr>
<tr>
<td>1449</td>
<td>Artist in Residence (&lt;100%)</td>
</tr>
</tbody>
</table>

**Delegate to Provost:**
Full time and/or regular faculty appointments.

<table>
<thead>
<tr>
<th>Job Codes</th>
<th>Title</th>
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<tbody>
<tr>
<td>1100-1103</td>
<td>Professor ranks</td>
</tr>
<tr>
<td>1104-1105</td>
<td>Instructors (100%)</td>
</tr>
<tr>
<td>1201-1205</td>
<td>Clinical Faculty (100%)</td>
</tr>
<tr>
<td>1433</td>
<td>Faculty Director</td>
</tr>
<tr>
<td>1434</td>
<td>Associate Faculty Director</td>
</tr>
<tr>
<td>1435</td>
<td>Chair</td>
</tr>
<tr>
<td>1436</td>
<td>Associate Chair</td>
</tr>
<tr>
<td>1442</td>
<td>Scholar in Residence (100%)</td>
</tr>
<tr>
<td>1446</td>
<td>Institute Director</td>
</tr>
<tr>
<td>1449</td>
<td>Artist in Residence (100%)</td>
</tr>
</tbody>
</table>
Delegate to Associate Vice Chancellor of Human Resources:
With the exception of direct reports to the Chancellor and Deans, all other regular, non-temporary university staff appointments.

<table>
<thead>
<tr>
<th>Job Codes</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000 - 2999</td>
<td>University Staff</td>
</tr>
</tbody>
</table>
TO: President Bruce D. Benson  
FROM: Chancellor M. Roy Wilson  
DATE: June 22, 2010  
SUBJECT: Delegation of Authority for Personnel Matters Exempt from the State Personnel System

Per the February 11, 2010 revision to Regent Policy 2-K, the University of Colorado Denver is requesting further delegation of authority for personnel matters exempt from the state personnel system. Signed offer letters will still be required in advance of appointment effective dates and all actions will be subject to post-audit review.

The Chancellor will retain authority over matters concerning campus officers and direct reports.

**Job Codes** | **Titles**  
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2108-2111 | Exec. Vice Chancellor, Vice Chancellor, Assoc. Vice Chancellor, Asst. Vice Chancellor  
2115 | Dean

Matters concerning all faculty appointments at or above the level of Assistant Professor and Department Chairs will be delegated to the Provost.

**Job Codes** | **Titles**  
--- | ---  
1101-1103 | Professor, Associate Professor, Assistant Professor  
1201-1203 | Professor, Associate Professor, Assistant Professor – Clinical  
1206-1208 | Professor, Associate Professor, Assistant Professor – Clinical (non-paid)  
1211-1213 | Professor, Associate Professor, Assistant Professor – Clinical/Teaching  
1301-1303 | Professor, Associate Professor, Assistant Professor – Research  
1401-1403 | Professor, Associate Professor, Assistant Professor – Visiting  
1405 | Special Visiting Professor  
1406-1408 | Professor, Associate Professor, Assistant Professor – Adjunct  
1409-1411 | Professor, Associate Professor, Assistant Professor – Adjunct  
1414-1416 | Professor, Associate Professor, Assistant Professor – Attendant Rank  
1450 | Endowed or Named Professor  
1452-1454 | Professor, Associate Professor, Assistant Professor – Emeritus  
1435 | Chair

Matters concerning Exempt Professional Staff will be delegated to the Vice Chancellors.

**Job Codes** | **Titles**  
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2116-2185 | Exempt Professionals
Matters concerning at-will faculty members below the rank of Assistant Professor will be delegated to the Deans.

<table>
<thead>
<tr>
<th>Job Codes</th>
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</thead>
<tbody>
<tr>
<td>1104-1105</td>
<td>Senior Instructor, Instructor</td>
</tr>
<tr>
<td>1204-1205</td>
<td>Senior Instructor, Instructor – Clinical</td>
</tr>
<tr>
<td>1209-1210</td>
<td>Senior Instructor, Instructor – Clinical (non-paid)</td>
</tr>
<tr>
<td>1214-1215</td>
<td>Senior Instructor, Instructor – Clinical/Teaching</td>
</tr>
<tr>
<td>1304-1311</td>
<td>Research Associates, Assistants and Instructors</td>
</tr>
<tr>
<td>1412-1413</td>
<td>Senior Instructor, Instructor – Adjunct</td>
</tr>
<tr>
<td>1417-1418</td>
<td>Senior Instructor, Instructor – Attendant Rank</td>
</tr>
<tr>
<td>1419-1420</td>
<td>Lecturer, Visiting Lecturer</td>
</tr>
<tr>
<td>1421-1422</td>
<td>Assistant Instructor, Visiting Instructor</td>
</tr>
<tr>
<td>1428-1429</td>
<td>Associate Dean, Assistant Dean – Faculty</td>
</tr>
</tbody>
</table>