Regent Policies

POLICY 14: PROPERTY AND FACILITIES

14-A USE OF UNIVERSITY SEAL

1. Official Seal

A. The official seal is a device for lending authenticity to documents which emanate from the university, especially in its corporate capacity. This seal is used primarily on diplomas and official transcripts, certificates of completion for foreign students, written agreements and contracts, Regents publications and invitations, honorary degrees and awards, certification of board actions, and other official documents that have been issued on behalf of the university. This seal also appears on the president's chain of office, the university mace, commencement programs, Regents regalia, Regents web site, and standard stationary items for the Regents.

B. The Secretary of the University and of the Board of Regents is the custodian of the official seal.

C. The office of admissions and records on each campus is authorized to use an official seal on those documents requiring authentication and containing information drawn from the official records of that office.

D. Discretion as to the use of the official seal on other documents rests with the Secretary of the University and of the Board of Regents.

2. Commercial Seal

The commercial seal may be reproduced on a variety of commercial applications with the approval of the university director of licensing. The commercial seal may also be used internally, in accordance with the University Graphics Standards Manual, for documents, certificates of appreciation, awards, invitations, other similar uses, and on standard university stationary items. If the reproduction of the commercial seal is less than the size of a quarter and/or the inscription is unreadable, the inscription should not be used. (Samples of the seals are included herewith.)

EXISTING OFFICIAL UNIVERSITY SEAL (NO CHANGE)

COMMERCIAL UNIVERSITY SEAL

(Adopted 04/15/49; revised 11/09/00.)
14. PROPERTY AND FACILITIES

Policy 14.B: Use of University’s Name and Marks in Advertising and Marketing by External Entities

The use of the university's name and marks in advertising and marketing involving explicit product endorsement is prohibited. The president has the authority, which may be delegated, to approve all other uses of the university's name and/or marks in advertising or marketing by external entities. The president or the president’s delegate shall adopt guidelines to govern appropriate use of the university’s name and marks in advertising and marketing by external entities.

History:
• Adopted: March 27, 1970.
• Revised: May 19, 2009, April 6, 2017.
• Last Reviewed: April 6, 2017.
Regent Policies

POLICY 14: PROPERTY AND FACILITIES

14-D AUTHORIZATION TO FORM AND CONTRACT WITH NONPROFIT CORPORATION(S) FOR DEVELOPING DISCOVERIES AND TECHNOLOGIES OF THE UNIVERSITY OF COLORADO

The president of the university is authorized to form and contract with a private nonprofit corporation(s) established for the purpose of developing discoveries and technology resulting from science and technology research at the University of Colorado pursuant to C.R.S. 23-5-121, so long as such statutory authorization exists.

The president is authorized to make the annual appointments of the institutional members of the board of directors of such a nonprofit corporation. The Board of Regents shall approve these appointments by president.

The president shall provide the Board of Regents with an annual report detailing the operations of any nonprofit corporation formed under this Policy (14-D).

(Adopted 04/25/96; revised 05/19/09.)
14. PROPERTY AND FACILITIES


The Board of Regents recognizes that the unauthorized possession of firearms, explosives, and other dangerous and illegal weapons on or within any University of Colorado campus, leased building, or areas where such possession interferes with the learning and working environment of the University of Colorado is inconsistent with the academic mission of the university.

The Board of Regents further recognizes that the Colorado General Assembly, in passing the state laws regarding concealed carry, authorizes qualified citizens to obtain a permit to carry concealed handgun. The Colorado Supreme Court determined that the Colorado concealed carry laws apply to state institutions of higher education, including the University of Colorado, and that the concealed carry laws do not permit state institutions of higher education to prohibit the lawful carrying of concealed handguns in accordance with terms of the laws.

Article 14.B.3 of the Laws of the Regents authorizes the chancellors of each campus to adopt procedures governing the use of university grounds, buildings, and facilities. Regent Policy 1.C further recognizes that the possession of firearms, explosives, and other weapons on university premises compromises the safety of the university community.

In recognition of its obligation to both preserve the learning and working environment and to recognize the rights of citizens to exercise their rights under the Colorado concealed carry laws, the Board of Regents authorizes the enactment of rules lawfully regulating the possession of firearms, explosives, and other weapons. The President of the University of Colorado may enact such rules for system administration, and the chancellors of each campus may enact such rules for their respective campus. The carrying of a concealed handgun in accordance with the requirements of the Colorado concealed carry laws shall not be deemed unauthorized by such rules.

Nothing in this policy limits the ability of the University of Colorado to enter into contracts for access to events or facilities that are not generally open to the public that limit the ability of students, employees, guests, or other visitors to the campus to carry a concealed handgun.

History:
• Adopted: March 17, 1994.
• Revised: September 12, 2012; February 13, 2020.
• Last Reviewed: February 13, 2020.
Regent Policies

POLICY 14: PROPERTY AND FACILITIES

14-J NAMING UNIVERSITY FACILITIES

Introduction

This policy covers the naming of both major and smaller university facilities. Major facilities include buildings, wings of buildings, recreational fields, plazas, fountains, roadways, walkways, malls, quadrangles, and similar facilities on the campuses of the University of Colorado. Smaller facilities include classrooms, seminar rooms, lecture halls, laboratories, and interior portions of buildings, service facilities, and vest pocket parks, patios, and steps. This document was approved by the Board of Regents on February 28, 1973, and subsequently amended on January 23, 1974, May 17, 1984, September 15, 1988, and September 10, 1998.

A. Guidelines for Functional Designations

1. Each new major facility shall have a functional designation as a part of its name.

2. The chancellor shall approve the functional name for each new major facility, with the concurrence of the president. As appropriate, program plans for construction and acquisition of facilities are approved by the Board of Regents.

3. The chancellor shall approve the functional name for all smaller facilities, with the concurrence of the president.

4. The chancellors shall develop a process for categorizing campus functions and for developing appropriate functional names. The campus Long Range Facilities Master Plan may provide guidance in developing the functional names of major facilities.

B. Guidelines for Honorary Names

1. In addition to the functional designation, both major and smaller facilities may also have honorary names. Honorary names for major facilities shall require the approval of the Board of Regents. Honorary names for smaller facilities must be approved by the chancellor, with the concurrence of the president.

Honorary names include concepts, places, flora and fauna, natural landmarks, etc. Honorary names also include the names of individuals and groups.

2. Both major and smaller facilities may be named to honor individuals or groups, although it is not necessary that all facilities be named to honor individuals.

3. Persons proposing to name a major facility for an individual or a group (e.g., corporations, foundations, or other entities) must establish that the individual or group meets one or more of the following criteria.

   a. The individual or group shall have rendered outstanding academic and/or professional service to the university community. Names of individuals may not be proposed under this criterion earlier than five years after the date of the individual's retirement; or if the individual is deceased, the name may not be proposed earlier than five years after the date of death.
b. The individual or group must have contributed in his/her/their own or in another’s name substantial funds toward the construction, renovation and/or maintenance of the facility for which the individual or group is recommending a name. A contribution of at least 50% of the construction or renovation cost of a major facility is deemed to be substantial. A lesser percentage may be deemed to be substantial if that contribution made possible the construction, renovation, or maintenance of the major facility. An endowment sufficient to provide for 75% of the maintenance and operating cost of a major facility at the time of the endowment is deemed to be substantial.

c. Any existing or planned major or smaller campus facilities which have not been given an honorary name may be named if funds substantially equivalent to the cost of the facility to be named are contributed. Such funds may be designated to another campus fund or program related to such facilities in exchange for an appropriate naming opportunity for such facilities.

d. The individual or group has historical or social importance to the state of Colorado or to the University of Colorado.

C. Name Changes

1. If there is a change in the function of either a major or smaller facility that is not named for an individual, the functional name may be changed on the approval of the campus chancellor.

2. If a major facility is named to honor an individual under this policy the facility’s honorary name may not be changed unless the chancellor, with the concurrence of the president, and the Board of Regents approve the change. In such cases, any pre-existing agreements with the donor(s) will be taken into consideration.

The honorary names of smaller facilities cannot be changed unless approved by the chancellor, with the concurrence of the president.

D. Implementation and Administration

1. When a major facility is named for an individual or group, it is expected that there will be suitable ceremonies of formal dedication and that appropriate prominent plaques and signs will be installed and will be maintained to recognize the individual or group who is being honored. When a smaller facility is named for an individual or group, suitable signage will be installed and suitable ceremonies of formal dedication shall be held.

2. Each campus chancellor shall develop procedures for implementing this policy, including policies and procedures for naming facilities on the campus, the list of functional name categories, the actual names of all campus facilities, and the interior space names.