New Hire/Onboarding Access Checklist [1]

Welcome to the University of Colorado!

Below are common items that University affiliates look for during their first week of employment at CU.

- **Claiming your University Login Credentials**
  - University credentials are controlled by each individual campus, and can be obtained by working with your respective campus OIT resource. Access to ERP systems through single-sign on (SSO) and campus level resources are controlled through these credentials.
  - Please reference the links below on how to obtain these credentials for your respective campus:
    - Boulder: Boulder IdentiKey [2]
    - Denver|Anschutz: Denver Passport ID [3]
    - System Administration: CU System ID [5]

- **ERP System Access**
  - Access to our ERP Systems can be referenced on the main request access [6] page under the ‘CU ERP Resources’ section. Each system has separate requirements and need to be vetted by a campus access coordinator [7]. Please reference each respective service for how to obtain access.

- **CU-Data Reporting**
  - Many affiliates of the University need access to data and reports. Some reports are inherited through application access, while others require additional approvals from the respective campus access coordinator [7]. Please reference the ‘CU-Data’ section under ‘CU ERP Resources’ on the main request access [6] page for more information.


**Groups audience:**
University Information Services

**Source URL:** https://www.cu.edu/uis/new-hireonboarding-access-checklist
Links
[1] https://www.cu.edu/uis/new-hireonboarding-access-checklist
[2] https://oit.colorado.edu/services/identity-access-management/identikey
[4] https://accounts.uccs.edu/cgi-accounts/claim_account_wiw.pl
[6] https://www.cu.edu/uis/access/access
[7] https://www.cu.edu/campus-access-coordinators