

Campus Solutions PeopleTools Upgrade 2026 ^[1]

Get to know the new PeopleTools features in Campus Solutions

On Oct. 26, a CU-SIS Campus Solutions PeopleTools upgrade will deliver new features that will make it easier to find what you need, solve minor inconveniences and save commonly-used transactions.

Highlights:

- **New search capabilities:** Search suggestions will now be grouped within the Global Search bar along with Recently Visited suggestions to access old searches quickly.
- **My Favorite Searches:** Users can favorite and organize saved component searches.
- **Disable email for empty queries:** If a scheduled query returns no results, you can stop an email from being sent.
- **Add a Header and Footer Message in a Query:** Query developers can configure headers and footers to display when queries are run to HTML.

Can't see the changes after Oct. 25? [Clear your cache](#) ^[2] to see the updates.

Expanded Search Capabilities

Search suggestions will now be grouped within the Global Search bar along with Recently Visited suggestions to access old searches quickly. Up to five recent searches will display.

Explore the hotspot to see the changes:

My Favorite Searches

Have a component search you use every week? Save an extra step and favorite frequent component searches . Favorite searches will then appear in **My Favorites Searches** under **Favorites**.

Users with saved component searches can organize their favorite searches using My Favorite Searches. Clicking on a saved search in My Favorite Searches will launch the component and execute the search.

Users who currently have saved component searches will receive more information by email.

Disable Emails for Empty Queries

Users scheduling queries and distributing query results by email can check the **Suppress Empty Result checkbox** under **Distribution Detail** when scheduling to prevent an email message from being sent if a query returns no results.

When this checkbox is not selected, an email is sent with a subject of "No matching rows were found." The Sup

Users who curre more information
by email.

Schedule Queries

Distribution Detail

Process Name PSQUERY

Process Type Application Engine

Folder Name

Retention Days 14

Email Only

Email Subject Email With Log: Email Web Report:

Message Text

Email Address List

Override Sender Email Id: Suppress Empty Result:

Distribute To

*ID Type *Distribution ID

User

[3]

Click the image to enlarge.

Header and Footer Message in PS Query

Query developers can configure headers and footers to display when queries are run to HTML. The headers and footers can be Message Catalog messages or static text.

Query developers will receive more information by email.

Q Search in Menu

Fields

Criteria

Having

Dependency

Transformations

View SQL

Run

Description

Get Admitted Term Description

Feed

Reorder / Sort

Personalize

Find

View All

	Format	Ord	XLAT	Agg	Heading Text	Add Criteria	Edit
	Char10				Short Desc		

Preferences

Properties

Header

Footer

Pivot Grid

New Union

U5_CONSTIT_SM_RULE_NBR_LOOKUP

This is a PS Query Header

Transaction

View Results

Row	ID	Transaction
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This is a PS Query Footer

[5]

Click the image to enlarge.

Groups audience:

University Information Services

Source URL:<https://www.cu.edu/uis/campus-solutions-peopletools-upgrade-2026>

Links

[1] <https://www.cu.edu/uis/campus-solutions-peopletools-upgrade-2026> [2]

<https://www.cu.edu/docs/computer-help-clear-cookies-and-cache-browser>

[3] <https://www.cu.edu/img/querysuppressemailicspng> [4]

<https://www.cu.edu/img/queryheaderfootericspng> [5] <https://www.cu.edu/img/header-image-3png>