## **Communications Committee** [1]

The Communications Committee is responsible for the collection and distribution of information between SSC and System Administration employees.

**Committee members**: Kayle Lingo (Chair), Heather Thorwald, Turner Rafter, Amanda Gordon, Sarah Wallace, Rick Rowcotsky



Tasks the committee handles:

- One person attends training for one Marketing Cloud (and one Cvent) license to:
- Send monthly SSC newsletters and occassional individual emails
- Standardize formats for all System Staff Council communication, including designing email templates, proofreading and disseminating all SSC communications
- Coordinating all SSC communications for effective scheduling of event announcements
- Maintaining the SSC website and updating news and events information
- Creating and maintaining an SSC informational brochure and other print materials

## We'd love to hear from you!

Please use the button below to email a comment, question, or suggestion to the Communications Committee.

Send us your feedback [2]

Source URL:https://www.cu.edu/ssc/comm

## Links

[1] https://www.cu.edu/ssc/comm [2] mailto:ssc-communications@cu.edu