Continuity of Operations (COOP) Planning [1]

Continuity of Operations (COOP) planning is an initiative by the Federal Emergency Management Agency (FEMA) that prepares individuals, organizations, and communities through an all-hazards approach to address emergencies & disasters. A COOP Plan establishes a framework for processes and procedures to ensure critical mission essential functions continue during a disaster, and resources and personnel are in place, fostering recovering and resiliency.

What is COOP?

An effort within individual executive departments and agencies to ensure that Primary Mission essential Functions continue to be performed during a wide range of emergencies, including localized acts of nature, accidents and technological or attack-related emergencies.

Why is it important?

- Planning fosters recovery and survival in and after emergency situations.
- Establishes processes and procedures that allow for the continuation of essential functions when you can’t be in your normal workspace, or a significant portion of your staff is absent (COVID-19).

COOP - Planning Process

- Your planning team will include representatives from all parts of your department as well as with critical partners
- Planning takes an all-inclusive approach
- Establish your priorities and what your department deems essential
- You and your leadership are the Subject Matter Experts on what your department essential functions are
- Plans should be reviewed a minimum of once a year

If your department needs help getting access to ContinuityCU.com or help with developing or updating your COOP plan, email us at: riskmgmt@cu.edu [3]

Additional 1800 Grant Resources

1800 Grant ASI Fire Warden Presentation [4]
1800 Evacuation Assembly Area Map [5]

Groups audience:
University Risk Management