Policy 11A: Letter of Offer [1]

To ensure the integrity of the appointment and salary approval process, each appointment at the university must be documented in a letter of offer. Such letters should include all provisions of employment as required by university policy and state and federal law. Letters should follow a consistent format for each personnel group. The administration must develop and maintain an administrative policy statement specifying the required format for each personnel group.

Last Amended: May 19, 2009

History:

Former 11-A Procedures to Ensure Integrity of Appointment and Salary Approvals, was adopted 06/20/91; revised 08/3/00; rescinded 05/19/09, as the provision has been incorporated into new Regent Policy 11-A Letters of Offer adopted 05/19/09

Groups audience:
Board of Regents

OG vocabulary:
Regent Policies

Source URL: https://www.cu.edu/regents/policy-11a-letter-offer

Links:
[1] https://www.cu.edu/regents/policy-11a-letter-offer