



The University of Colorado’s managed travel program supports the robust and complex travel needs of all individuals who travel on university business.

- The Travel Card
- International Travel
- Travel Pre-Approvals

[1]

’e You

- Booking a trip Through Concur
- Booking through an agent (full service) Airfare, Hotel, Car
- And more

[2]

- Receipt Management
- Airport Parking
- Support while Traveling

[3]

- Employee Travel Expense Processing
- Non-Employee Travel Expense Processing

[4]

Travel

arning
Travel

students and guests
processes
for negotiated rates

employee travel.

us portal [6]

Travel [7]

Traveler Enrollment Program [8]

Charges [10]

age and Ground Transportation [11]

Related Articles

- [Concur Expense: Reconciling Employee Travel](#) ^[12]
- [Concur Expense: Managing Itineraries & Travel Allowance \(Per Diem/Meals\) for Employees](#) ^[13]
- [Concur Expense: Mileage Reimbursements](#) ^[14]
- [Concur Request: Creating and Submitting Travel Pre-Approval Requests](#) ^[15]
- [Concur Request: Managing Requests](#) ^[16]
- [Concur Request: Viewing Requests](#) ^[17]
- [Concur Travel: Booking Airfare in Concur](#) ^[18]
- [CU Travel: Booking Non-Employee Travel](#) ^[19]

[SEARCH ALL ARTICLES](#) ^[20]

Policies and Procedures

- [PSC Procedural Statement: Travel](#) ^[21]
- [PSC Procedural Statement: Cash Advances](#) ^[22]
- [APS 4024 - Travel Authorization Policy](#) ^[23]
- [Finance Procedural Statement: Business Expense Substantiation & Tax Implications](#) ^[24]
- [Finance Procedural Statement: Sensitive Expenses](#) ^[25]
- [Internet Airfare](#) ^[26]

[VIEW ALL PROCEDURES](#) ^[27]

^[28]

^[29]

Source URL:<https://www.cu.edu/node/43301/preferred-hotel-program-local>

Links

[1] <https://www.cu.edu/psc/travel/you-travel> [2] <https://www.cu.edu/psc/travel/booking-travel>
[3] <https://www.cu.edu/psc/travel/during-travel> [4] <https://www.cu.edu/psc/travel/returning-travel>
[5] <https://pschelp.cu.edu/s/frequently-asked-questions> [6] <http://my.cu.edu/> [7] <https://www.cu.edu/risk/travel> [8] <https://step.state.gov/> [9] <https://www.cu.edu/psc/travel/booking-travel/full-service-booking-through-agent> [10] <https://www.cu.edu/psc/forms/request-reassign-airfare-charges> [11] <https://www.cu.edu/psc/calculating-reimbursable-mileage-and-ground-transportation>
[12] <https://pschelp.cu.edu/s/article/Concur-Expense-Reconciling-Employee-Travel>
[13] <https://pschelp.cu.edu/s/article/Concur-Expense-Adding-and-Managing-Travel-Allowances-Per-Diems-Employees> [14] <https://pschelp.cu.edu/s/article/Concur-Expense-Mileage-Reimbursements>
[15] <https://pschelp.cu.edu/s/article/Concur-Request-Creating-and-Submitting-Travel-Pre-Approval-Requests> [16] <https://pschelp.cu.edu/s/article/Concur-Request-Managing-Concur-Requests>
[17] <https://pschelp.cu.edu/s/article/Concur-Request-Viewing-Requests>
[18] <https://pschelp.cu.edu/s/article/Concur-Travel-Booking-Airfare-in-Concur>
[19] <https://pschelp.cu.edu/s/article/CU-Travel-Booking-Non-Employee-Travel> [20] <https://pschelp.cu.edu/s/> [21] <https://www.cu.edu/psc-procedural-statement-travel>
[22] <https://www.cu.edu/psc/procedures/cash-advances> [23] <https://www.cu.edu/ope/aps/4024>
[24] <https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-business-expense> [25] <https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-sensitive-expenses> [26] <https://www.cu.edu/psc/travel/booking-travel/internet-airfare> [27] <https://www.cu.edu/psc/procedures> [28] <https://www.cu.edu/print/psc/travel>
[29] <https://www.cu.edu/printpdf/psc/travel>