

Travel ^[1]



The University of Colorado's managed travel program supports the robust and complex travel needs of all individuals who travel on university business.

**Before You
Travel**

- The Travel Card
- International Travel
- Travel Pre-Approvals

[2]

- Booking a trip Through Concur
- Booking through an agent (full service) Airfare, Hotel, Car
- And more

[3]

- Receipt Management
- Airport Parking
- Support while Traveling

[4]

- Employee Travel Expense Processing
- Non-Employee Travel Expense Processing

[5]

g Travel

Travel

arning
Travel

students and guests
processes
for negotiated rates

Employee travel.

us portal [7]

Travel [8]

- [U.S. State Department Smart Traveler Enrollment Program](#) [9]
- [Booking Through an Agent](#) [10]
- [Request to Reassign Airfare Charges](#) [11]
- [Calculating Reimbursable Mileage and Ground Transportation](#) [12]

Related Articles

- [Concur Expense: Reconciling Employee Travel](#) [13]
- [Concur Expense: Managing Itineraries & Travel Allowance \(Per Diem/Meals\) for Employees](#) [14]
- [Concur Expense: Mileage Reimbursements](#) [15]
- [Concur Request: Creating and Submitting Travel Pre-Approval Requests](#) [16]
- [Concur Request: Managing Requests](#) [17]
- [Concur Request: Viewing Requests](#) [18]
- [Concur Travel: Booking Airfare in Concur](#) [19]
- [CU Travel: Booking Non-Employee Travel](#) [20]

[SEARCH ALL ARTICLES](#) [21]

Policies and Procedures

- [PSC Procedural Statement: Travel](#) [22]
- [PSC Procedural Statement: Cash Advances](#) [23]
- [APS 4024 - Travel Authorization Policy](#) [24]
- [Finance Procedural Statement: Business Expense Substantiation & Tax Implications](#) [25]
- [Finance Procedural Statement: Sensitive Expenses](#) [26]
- [Internet Airfare](#) [27]

[VIEW ALL PROCEDURES](#) [28]

Source URL: <https://www.cu.edu/psc/travel>

Links

[1] <https://www.cu.edu/psc/travel> [2] <https://www.cu.edu/psc/travel/you-travel>
 [3] <https://www.cu.edu/psc/travel/booking-travel> [4] <https://www.cu.edu/psc/travel/during-travel>
 [5] <https://www.cu.edu/psc/travel/returning-travel> [6] <https://pschelp.cu.edu/s/frequently-asked-questions>
 [7] <http://my.cu.edu/> [8] <https://www.cu.edu/risk/travel> [9] <https://step.state.gov/>
 [10] <https://www.cu.edu/psc/travel/booking-travel/full-service-booking-through-agent>
 [11] <https://www.cu.edu/psc/forms/request-reassign-airfare-charges> [12] <https://www.cu.edu/psc/calculating-reimbursable-mileage-and-ground-transportation>
 [13] <https://pschelp.cu.edu/s/article/Concur-Expense-Reconciling-Employee-Travel>
 [14] <https://pschelp.cu.edu/s/article/Concur-Expense-Adding-and-Managing-Travel-Allowances-Per-Diems-Employees> [15] <https://pschelp.cu.edu/s/article/Concur-Expense-Mileage-Reimbursements>
 [16] <https://pschelp.cu.edu/s/article/Concur-Request-Creating-and-Submitting-Travel-Pre-Approval-Requests> [17] <https://pschelp.cu.edu/s/article/Concur-Request-Managing-Concur-Requests>
 [18] <https://pschelp.cu.edu/s/article/Concur-Request-Viewing-Requests>
 [19] <https://pschelp.cu.edu/s/article/Concur-Travel-Booking-Airfare-in-Concur>
 [20] <https://pschelp.cu.edu/s/article/CU-Travel-Booking-Non-Employee-Travel>

[21] <https://pschelp.cu.edu/s/> [22] <https://www.cu.edu/psc-procedural-statement-travel>
[23] <https://www.cu.edu/psc/procedures/cash-advances> [24] <https://www.cu.edu/ope/aps/4024>
[25] <https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-business-expense> [26] <https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-sensitive-expenses> [27] <https://www.cu.edu/psc/travel/booking-travel/internet-airfare> [28] <https://www.cu.edu/psc/procedures>