Travel [1]

The University of Colorado's managed travel program supports the robust and complex travel needs of all individuals who travel on university business.

— The Travel Card
— International Travel
— Travel Pre-Approvals

[2]

— Booking a trip Through Concur
— Booking through an agent (full service) Airfare, Hotel, Car
— And more

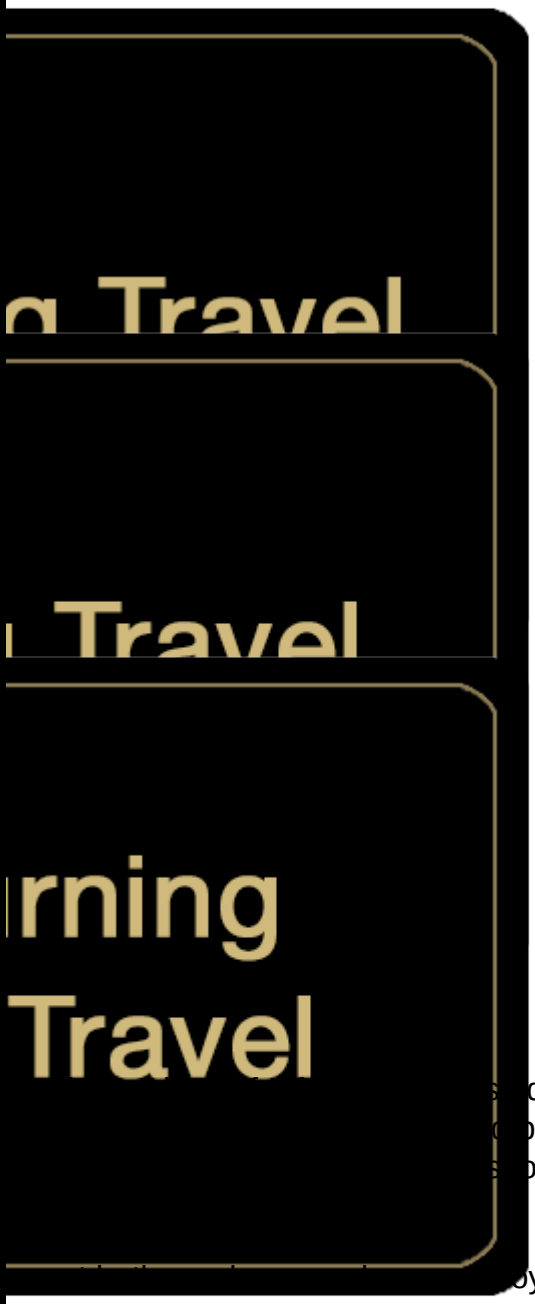
[3]

— Receipt Management
— Airport Parking
— Support while Traveling

[4]

— Employee Travel Expense Processing
— Non-Employee Travel Expense Processing

[5]



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- U.S. State Department Smart Traveler Enrollment Program [9]
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- Request to Reassign Airfare Charges [11]
- Calculating Reimbursable Mileage and Ground Transportation [12]

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- Concur Expense: Reconciling Employee Travel [13]
- Concur Expense: Managing Itineraries & Travel Allowance (Per Diem/Meals) for Employees [14]
- Concur Expense: Mileage Reimbursements [15]
- Concur Request: Creating and Submitting Travel Pre-Approval Requests [16]
- Concur Request: Managing Requests [17]
- Concur Request: Viewing Requests [18]
- Concur Travel: Booking Airfare in Concur [19]
- CU Travel: Booking Non-Employee Travel [20]

SEARCH ALL ARTICLES [21]

Policies and Procedures

- PSC Procedural Statement: Travel [22]
- PSC Procedural Statement: Cash Advances [23]
- APS 4024 - Travel Authorization Policy [24]
- Finance Procedural Statement: Business Expense Substantiation & Tax Implications [25]
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- Internet Airfare [27]

VIEW ALL PROCEDURES [28]

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