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Updating Your Profile in Concur ^[1]

Your Profile within the Concur Travel & Expense System stores your personal information, some of which is required by the federal Transportation Security Administration (TSA) to fly. Your Concur Profile information will be referenced when you book a trip through Concur Travel or through Christopherson Business Travel (CBT).

Your Training Format

You can download the Step-by-Step Guide below.

Files:



[sbs-updating-your-profile-concur-travel-expense-system-010815.pdf](#)^[2]

Source URL: <https://www.cu.edu/psc/training/booking-travel/updating-your-profile-concur>

Links:

[1] <https://www.cu.edu/psc/training/booking-travel/updating-your-profile-concur>

[2] <https://www.cu.edu/sites/default/files/policies/40689-updating-your-profile-concur/files/sbs-updating-your-profile-concur-travel-expense-system-010815.pdf>