Published on *University of Colorado* (https://www.cu.edu)

IT Procurement [1]



— Established IT Agreements
— Department & Campus Agreements
— Enterprise Agreements

[2]

ments

IT Security Risk

— Outlines the process for campus specific security reviews

[3]

— Review the preferred methods for procuring IT good and services

[4]



goods and services
ervice Center (PSC).
rovides purchasing
Anschutz, and

he appropriate process for making IT purchases
lable to university employees: CU Marketplace, the
hrough Employee Reimbursement. The guidelines
facilitate due diligence in the purchase of IT
s and services to ensure:

nd systems,

mpliance review, and
eres to university rules and requirements,
ng directives.

ll technology resources and related services that
the University, regardless of the source of funding,
goods and services include but are not limited to:

21. IT Professional Services
22. IT Hardware & Maintenance
23. IT Software & Maintenance

How-to-Buy IT Consulting and Developers [5]

21.02 IT Staff Augmentation How-to-Buy IT Staff Augmentation [6]

21.03 IT Services – Other How-to-Buy IT Services Other [7]

22.01 Computer Data Storage Management Systems How-to-Buy Computer Data Storage Management Systems [8]

22.02 Computer Equipment & Accessories How-to-Buy Computer Equipment and Accessories [9]

22.03 IT Hardware & Maintenance – Other How-to-Buy IT Hardware and Maintenance Other [10]

23.01 Artificial Intelligence (AI) Software How-to-Buy Artificial Intelligence AI Software [11]

23.02 Business Intelligence & Data Analysis Software How-to-Buy Business Intelligence and Data Analysis Software [12]

23.03 Cloud Computing Software & Services How-to-Buy Cloud Computing Software and Services [13]

23.04 Computer Game / Entertainment Software How-to-Buy Computer Game Entertainment Software [14]

23.05 Customer Relationship Management (CRM) Software How-to-Buy Customer Relationship Management CRM Software [15]

23.06 Educational Software How-to-Buy Educational Software [16]

23.07 Enterprise Resource Planning ERP Software How-to-Buy Enterprise Resource Planning ERP Software [17]

23.08 IT Software Maintenance & Support How-to-Buy IT Software Maintenance and Support [18]

23.09 Medical Software How-to-Buy Medical Software [19]

23.10 Network Management Software How-to-Buy Network Management Software [20]

IT & Software Purchases on the Procurement Card

Before using a procurement card to purchase IT or software (including subscriptions), **all** the following requirements must be met:

- The software is **not available** through an existing or contracted supplier.
- The software has been **reviewed and, if required, approved** for campus IT security and compliance.
- **All terms and conditions** have been reviewed and approved, typically via the **Small-Dollar Contract Request Form in CU Marketplace**

. Learn how to submit a small dollar request here: CU Marketplace: Small-Dollar Contract Request Form [21]
- The total purchase is **within the cardholder's account limit** or **under $5,000**, whichever is less.

Important: Click-through software agreements still require review and approval.

Campus-Specific IT Procurement Information

- CU Boulder: Standard Computer Hardware and Available Software [22]
- UCCS: Computer and Software Purchasing for Faculty and Staff [23]
- CU Anschutz and CU Denver: IT Procurement | Fiscal Compliance [24]
- System Office: Office of Information Security [25]

Resources

- **CU Boulder:** Office of Information Technology [26]
- **UCCS:** Office of Information Technology [27]
- **CU Denver | CU Anschutz:** Office of Information Technology [28]
- **CU System:** University Information Services (UIS) [29]
- Guidance for AI Tools Use [30]
- IT Procurement Checklist [31]
- IT Procurement Guidance [32]

Related Articles

- How-to-Buy Artificial Intelligence (AI) Software [11]
- How-to-Buy Business Intelligence & Data Analysis Software [12]
- How-to-Buy Cloud Computing Software & Services [13]
- How-to-Buy Computer Game / Entertainment Software [14]
- How-to-Buy Customer Relationship Management (CRM) Software [15]
- How-to-Buy Educational Software [16]
- How-to-Buy Enterprise Resource Planning (ERP) Software [17]
- How-to-Buy IT Software Maintenance & Support [18]
- How-to-Buy Medical Software [19]
- How-to-Buy Network Management Software [20]
- How-to-Buy Office / Business Operations Software [33]
- How-to-Buy Point of Sale Software [34]
- How-to-Buy IT Software - Other [35]

SEARCH ALL ARTICLES [36]

Policies and Procedures

- University of Colorado Procurement Rules [37]
- IT Security Program APS #6005 [38]
- Data Governance APS #6010 [39]

- Contracting Authority APS #2005 [40]

PSC Procedural Statements

- Finance Procedural Statement: Business Expense Reimbursement [41]
- Personal Technology and Telecommunications [42]

VIEW ALL PROCEDURES [43]

Groups audience:
Procurement Service Center

Source URL:https://www.cu.edu/psc/procurement/sourcing/it-procurement

Links
[1] https://www.cu.edu/psc/procurement/sourcing/it-procurement
[2] https://www.cu.edu/psc/procurement/sourcing/it-procurement/it-agreements
[3] https://www.cu.edu/psc/procurement/sourcing/it-procurement/it-security-compliance
[4] https://www.cu.edu/psc/procurement/sourcing/it-procurement/how-buy-it-goods-and-services
[5] https://pschelp.cu.edu/s/article/How-to-Buy-IT-Consulting-and-Developers
[6] https://pschelp.cu.edu/s/article/How-to-Buy-IT-Staff-Augmentation [7] https://pschelp.cu.edu/s/article/How-to-Buy-IT-Services-Other [8] https://pschelp.cu.edu/s/article/How-to-Buy-Computer-Data-Storage-Management-Systems [9] https://pschelp.cu.edu/s/article/How-to-Buy-Computer-Equipment-and-Accessories [10] https://pschelp.cu.edu/s/article/How-to-Buy-IT-Hardware-and-Maintenance-Other [11] https://pschelp.cu.edu/s/article/How-to-Buy-Artificial-Intelligence-AI-Software [12] https://pschelp.cu.edu/s/article/How-to-Buy-Business-Intelligence-and-Data-Analysis-Software [13] https://pschelp.cu.edu/s/article/How-to-Buy-Cloud-Computing-Software-and-Services [14] https://pschelp.cu.edu/s/article/How-to-Buy-Computer-Game-Entertainment-Software [15] https://pschelp.cu.edu/s/article/How-to-Buy-Customer-Relationship-Management-CRM-Software [16] https://pschelp.cu.edu/s/article/How-to-Buy-Educational-Software [17] https://pschelp.cu.edu/s/article/How-to-Buy-Enterprise-Resource-Planning-ERP-Software [18] https://pschelp.cu.edu/s/article/How-to-Buy-IT-Software-Maintenance-and-Support [19] https://pschelp.cu.edu/s/article/How-to-Buy-Medical-Software [20] https://pschelp.cu.edu/s/article/How-to-Buy-Network-Management-Software [21] https://pschelp.cu.edu/s/article/CU-Marketplace-Small-Dollar-Contract-Request-Form [22] https://oit.colorado.edu/software-hardware/standard-computer-hardware-and-software [23] https://oit.uccs.edu/services/personal-computing-and-devices/facstapurchasing [24] https://www.cuanschutz.edu/offices/fiscal-compliance/resources/it-procurement [25] https://www.cu.edu/security [26] https://oit.colorado.edu/ [27] https://oit.uccs.edu/ [28] https://www.ucdenver.edu/offices/office-of-information-technology [29] https://www.cu.edu/uis [30] https://www.cu.edu/service-desk/how-guides/guidance-artificial-intelligence-tools-use [31] https://www.cu.edu/doc/it-related-procurement-checklistpdf [32] https://www.cu.edu/psc/it-procurement-guidance [33] https://pschelp.cu.edu/s/article/How-to-Buy-Office-Business-Operations-Software [34] https://pschelp.cu.edu/s/article/How-to-Buy-Point-of-Sale-Software [35] https://pschelp.cu.edu/s/article/How-to-Buy-IT-Software-Other [36] https://pschelp.cu.edu/s/ [37] https://www.cu.edu/psc/procurement-rules [38] https://www.cu.edu/ope/aps/6005 [39] https://www.cu.edu/ope/aps/6010 [40] https://www.cu.edu/ope/aps/2005 [41] https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-business-expense [42] https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-personal-technology [43] https://www.cu.edu/psc/procedures