New Concur User Interface [1]
Introducing New Concur User Interface

Why is it important?

in September 2022, changes were made to make the expense reporting experience quicker and easier. While you’ll notice a change of layout, everything you need to complete your expense report is still there. This experience should be simple and intuitive to navigate.

Training

View Recorded Concur 101 Webinar
Concur 101 Webinar Part II [3]

Resources

Request:

- Concur Request: Viewing Requests [4]
- Concur Request: Creating and Managing Requests [5]
- Concur Request: Attaching Documents [6]
- Concur Request: Adding Segments [7]
- Concur Request: Approvals [8]
- Concur Request: Approval and Forwarding a Request [9]
- Concur Request: Sending a Request Back to Submitter [10]
- Concur Request: Travel Pre-Approval Request Enhancements [12]

Expense:

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- Concur Expense: Available Expenses Section [14]
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- Concur Expense: Lodging Itemization [20]
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- Concur Expense: Determining Reimbursement Amounts [32]

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Questions?

Email us at psc@cu.edu [37] with your questions related to the updated user experience.

Source URL: https://www.cu.edu/psc/new-concur-user-interface