This page hosts a vast array of PSC videos focused on Concur, CU Marketplace, and recorded Webinars.

**Concur**

**Concur Approving Official Application**
Submit an application to become a Commercial Card Approving Official in Concur Request
Concur Travel Card Update
Update your Travel Card using Concur Request

Concur Travel Card Application
Apply for a Travel Card using Concur Request

Concur Procurement Card Application
Apply for a Procurement Card using Concur Request

Concur Approver Perspective
Manage and approve Commercial Card requests in Concur Request

CU Marketplace

CU Marketplace: CU Marketplace Overview
Learn the basics of CU Marketplace

CU Marketplace: Looking Up Invoices
Check the payment status of invoices in CU Marketplace

CU Marketplace: Registering as a Supplier - Companies/Independent Contractors
Register in the CU Marketplace as a Purchase Order supplier

CU Marketplace: Supplier - Submitting an Invoice
Submit Purchase Order invoices using the CU Marketplace supplier portal

CU Marketplace: Registering as a Supplier - Individuals
Register in the CU Marketplace as an Individual supplier

Webinars

Concur Webinar: Concur Expense and Request Approvals
This webinar focuses on the Approver perspective in the Concur Travel and Expense System.

CU Marketplace Webinar: Exploring the Requestor’s Role in CU Marketplace
This webinar reviews the responsibilities of CU Marketplace Requestors, the matching process, requisitioning procedures, forms processing, and optimal shopping practices.

CU Marketplace Webinar: Submitting a Change Order Request
This webinar will show customers how to request a change to an existing PO/contract in Marketplace, and the documents required for changes to POs/contracts.
Concur Webinar Procurement Card Expense Reports and Fiscal Year-End Considerations
This webinar covers the details of Concur Procurement Card Expense Report functionality, and how to prepare for accruals and general handling of P-Card expenses at Fiscal Year-End.

Miscellaneous

PSC Town Hall April 2024
View a recording of the April 2024 Procurement Service Center's town hall.

Resources

- Contact the PSC [2]
- Tax-Exempt Information [3]
- Commodity Listing [4]
- PSC Forms [5]
- Controller Forms [6]
- The PSC Communicator (blog) [7]

Related Articles

- Concur Request: Creating and Submitting Travel Pre-Approval Requests [8]
- Concur Expense: Reconciling Employee Travel [9]
- Concur Request: Applying for a Procurement Card [10]
- Concur Expense: Managing Itineraries & Travel Allowance (Per Diem/Meals) for Employees [11]
- Concur Expense: Mileage Reimbursements [12]

SEARCH ALL ARTICLES [14]

Policies and Procedures

- PSC Procedural Statement: Travel [15]
- PSC Procedural Statement: Payment Voucher / Authorization [16]
- PSC Procedural Statement: Cash Advances [17]
- Finance Procedural Statement: Official Functions [18]
- Procurement Rules [19]

VIEW ALL PROCEDURES [20]

Groups audience:
Procurement Service Center