

Authority and Delegation ^[1]

The Constitution and statutes of the State of Colorado vest the supervision of the University in the Board of Regents, which includes the authority for Procurement. The Board of Regents has delegated to the President the administration of the University pursuant to its policies, including the authority for Procurement, and to delegate that authority to other University officials. Upon the effective date of these Procurement Rules (Rules), all Procurement authority of the President of the University shall be delegated to the University Associate Vice President/Chief Procurement Officer. The Associate Vice President/Chief Procurement Officer may further delegate his/her authority to persons in University departments for the efficient operation of the University. The Associate Vice President/Chief Procurement Officer is the only person authorized to purchase Goods and Services for the University, unless such specific delegation of authority is made to another employee. Since no rules can cover all eventualities, exceptional cases will be resolved as circumstances and prudent business practices warrant. No employee of the University is empowered to incur any obligation or make any commitment on behalf of the University for the Procurement of Goods or Services, except as provided under these Rules.

Consistent with the provisions of these Rules, the Associate Vice President/Chief Procurement Officer may adopt operational procedures governing the internal purchasing functions of the University, including purchases at the department level using the University's procurement card and department purchase orders.

Under these Rules, the Purchasing Department is the final authority at the University for the selection of vendors and the sole authority for the commitment of University funds with respect to the Procurement of Goods and Services.

The Associate Vice President/Chief Procurement Officer may, from time to time, amend these Rules.

Groups audience:

Procurement Service Center

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Links

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