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Procurement Tableau Dashboards [1]

This site provides instructions for requesting access to interactive dashboards that help you explore procurement data, including spend, travel, suppliers, and more. Whether you need to answer a quick question or analyze trends, these dashboards are designed to help you find the information you need.

Dashboard Access Instructions

A Tableau license is required to view these dashboards.

To request a license or access, email PSCBusinessIntelligence@cu.edu [2] and include:

- The dashboard(s) you would like to access
- Your employee ID
- Your name
- Any org/department nodes you need access to (for restricted dashboards)

Off-campus access:

If you are not connected to a CU campus network, you will need to be connected to Full-Tunnel VPN to view Tableau. If you are unsure how to select Full Tunnel, view the UIS guide here [3].

Commonly Used Dashboards

Title	Description	Data Refresh
Procurement Spend Dashboard [4]	View department-level spend across purchasing channels, including Marketplace invoices and Concur expense reports. Identify commonly used suppliers and purchasing activity by employee.	Monthly
PCard IT Spend [5]	Explore campus-level IT-related PCard purchases, including top vendors, users, and expense types. Results can be exported to Excel for further analysis.	Monthly

Title	Description	Data Refresh
Commercial Cardholder Dashboard [6]	Review campus and department-level details on active cardholders and approving officials.	Weekly
Travel Dashboard [7]	Analyze air travel activity, booking details, and travel expenses at the campus and department level.	Monthly
Unused Tickets [8]	Identify unused airline ticket credits by department. This dashboard is for information purposes only – coordination with the Travel team is required to redeem funds.	Varies (See dashboard for most up-to-date information)

Groups audience:
Procurement Service Center
Sub Title:
Start Guide

Source URL:https://www.cu.edu/psc/about-us/psc-metrics/procurement-tableau-dashboards

Links
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[4] https://10ay.online.tableau.com/#/site/s_psc/views/ProcurementSpendDashboards/ProcurementSpendSummary
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