

## Enter Pay Rate Changes <sup>[1]</sup>

Easily adapt to pay changes in your department.

You can increase or decrease an employee's current pay through a pay rate change.

Step-by-step: [Making a Pay Rate Change](#) <sup>[2]</sup>

Quick Reference Guide: [View Completed ePAR Transactions and Track their Status](#) <sup>[3]</sup>

Step-by-step: [Approving Transactions](#) <sup>[4]</sup>

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Learn how to reappoint a contract hire using the pay rate change transaction form.

Quick Reference: [Making a Pay Rate Change](#) <sup>[2]</sup>

### **Groups audience:**

HCM Community

### **Right Sidebar:**

HCM: Resources Key

HCM: Feedback

HCM: Document Library

HCM: Submit a Ticket

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**Source URL:** <https://www.cu.edu/hcm-community/pay-transactions/enter-pay-rate-changes>

### **Links**

[1] <https://www.cu.edu/hcm-community/pay-transactions/enter-pay-rate-changes>

[2] <https://www.cu.edu/docs/sbs-pay-rate-change>

[3] <https://www.cu.edu/docs/qrg-view-completed-epar-transactions-and-track-their-status>

[4] <https://www.cu.edu/docs/sbs-approving-transactions>