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HR/GL [1]



Where Human Resources and Finance meet

Standing for Human Resources General Ledger, HR/GL professionals manage payroll funding transactions including employee earnings, taxes and deductions and ensure accurate posting of payroll data from the HCM system to the general ledger in the Finance System.

Bookmark and use this page to stay on top of each month’s top transactions, available how-to guides and key dates throughout the Fiscal Year.

Resources

Pay attention to position data during hiring

Brush up [2]

Get the hang of irregular contract end dates

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Wrap up payroll for departing employees

Wrap up [4]

Step-by-Step Guides

Step-by-Step Guides

- Company Property-Managing Employee Assets [5]
- Creating a Position with Funding [6]
- Cross-Campus Funding [7]
- Funding Entry [8]
- Managing Funding Suspense [9]
- Payroll Expense Transfers - PETs (Regular Users) [10]
- Sponsored Project Award Overpayments [11]

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Training Videos

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Configuration Resources

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- Deduction/Tax Override based on Earnings Speedtype [14]
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? Web Resources

- Benefits Eligibility Matrix [24]
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Blogs

Blogs

October 2026

- Minimum wage for classified and university staff increases on Nov. 1 [30]
- International employees and students: Verify your records and complete tasks before year-end [31]

September 2026

- How payroll encumbrances impact the general ledger [32]
- Understand how account codes impact payroll funding and the general ledger [33]
- Year-end 2026: Deadlines and important tasks [34]

August 2026

- What you need to know about how faculty contracts align with the fiscal year and the general ledger [35]
- Understand how job changes impact benefits and HCM encumbrances [36]

July 2026

- Best practices: Setting up positions for new employees and transfers [2]
- Best Practices: Managing employee contracts with irregular start or end dates [3]
- Best practices: Posting final pay for terminating and retiring employees [4]

June 2026

- What you need to know about how faculty contracts align with the fiscal year and the general ledger [37]
- Catch these common position errors before they disrupt payroll funding [38]

April 2026

- Check off crucial payroll tasks for the end of the 2026 fiscal year [39]
- Plan ahead for funding updates that extend to the next fiscal year [40]
- Get a head start on contracts that terminate early in May [41]

March 2026

- The PET pages offer robust tools to adjust funding after payroll processes [42]

February 2026

- Handle payroll funding errors and overpayments with these PET best practices [43]

January 2026

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- Tackle cross-campus funding to facilitate cross-campus collaboration [45]

November 2025

- Use these HR/GL strategies to manage calendar year-end funding for grants [46]

October 2025

- Verify payroll funding ahead of year-end with these HR/GL payroll reporting tools [47]

September 2025

- How payroll encumbrances impact the general ledger [48]
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July 2025

- Best practices: Setting up positions for new employees and transfers [2]
- Best Practices: Managing employee contracts with irregular start or end dates [3]
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- What you need to know about how faculty contracts align with the fiscal year and the general ledger [53]
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- The PET pages offer robust tools to adjust funding after payroll processes [58]

February 2025

- Handle payroll funding errors and overpayments with these PET best practices [59]

January 2025

- Ensure a happy payday with these payroll funding best practices [60]

Groups audience:
HCM Community
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