

Extend Offers ^[1]

Congratulations! You've found the right candidate for your position.

Now, it's time to make an offer. The university allows three methods for making an offer to a potential candidates. This guide shows users how to create and extend an offer using eOffer, written offer or verbal offer. Please note: your candidate must be in the Offer step and the Offer to be made status for an offer to be generated.

Step-by-step: Creating Offers ^[2]

Groups audience:

HCM Community

Right Sidebar:

HCM: Resources Key

HCM: Campus Documentation

HCM: Feedback

HCM: Document Library

HCM: Submit a Ticket

Source URL: <https://www.cu.edu/hcm-community/extend-offers>

Links

[1] <https://www.cu.edu/hcm-community/extend-offers>

[2] <https://www.cu.edu/docs/sbs-creating-offers>