Course Completions [1]

Make sure your staff is up to date on training.

Learn how to update your team's training records.

**Step-by-Step:** Uploading Course Completion Data [2]

**Step-by-Step:** Updating Course Completions [3]

**Groups audience:**
HCM Community

**Right Sidebar:**
HCM: Resources Key
HCM: Feedback
HCM: Document Library
HCM: Submit a Ticket

**Source URL:** https://www cu edu/hcm-community/employee-transactions/non-pay-transactions/course-completions

**Links**