Employee Transactions

Transactions are migrating away from Smart ePAR transactions to the use of delivered Template Based Transactions on Fluid HCM pages, providing users with a faster, more direct navigation to approvals with fewer clicks.

- Template Based Transactions in Fluid
- Smart ePAR Non-Pay Transactions
- Smart ePAR Pay Transactions
- HCM Favorites

Learn how to process the following Template Based Transactions on Fluid HCM pages:

- Course Completions
- Contract Pay
- Create Positions
- Funding Entry
- Hire or Rehire
- Payroll Expense Transfer (PET)
- Person of Interest (POI)
- Termination
- Transfer Employees
**Smart ePAR Non-Pay Transactions**  |  **Learn More**
---|---
Job Changes | Enter job changes [1]
Group Termination | Enter group terminations [2]
Leave | Put employees on leave [3]
Group Changes | Enter group changes [4]
Person of Interest (POI) | Add a Person of Interest (POI) [5]
Other tasks | See course completions [6]

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**Smart ePAR Pay Transactions**  |  **Learn More**
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Additional Pay | Issue additional pay (one-time and recurring) [7]
Pay Rate Changes | Enter a Pay Rate Change [8]
Non-Person Profile (NPP) | Creating or Updating a Non-Person Profile [9]

The videos below walk you through how to use HCM Favorites as well as how to navigate and log into HCM.

**How to: Navigate Through HCM**

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**How to: Log into HCM**

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**How to: Use HCM Favorites**

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Groups audience:
HCM Community
Right Sidebar:
HCM: Resources Key
HCM: Feedback
HCM: Document Library
HCM: Submit a Ticket

Source URL: https://www.cu.edu/hcm-community/employee-transactions

Links
[8] https://www.cu.edu/hcm-community/pay-transactions/enter-pay-rate-changes