Finance Courses [1]

Return to the Courses page. [2]

- CU: Accounting Overview
- CU: Axiom Budgeting System: Labor Module
- CU: Cash Control
- CU: Cognos: Running m-Fin Reports
- CU: Cognos: Working with m-Fin Reports
- CU: Custodian Responsibilities – Gift Cards, Petty Cash, and Change Funds
- CU: Financial Environment Overview
- CU: Financial Systems Overview
- CU: Fiscal Code of Ethics
- CU: Fiscal Code of Ethics - Officer's

- CU: Foundational Concepts in Post Award
- CU: Gift Fund Management - Beginner Course
- CU: Identity Theft Prevention Program
- CU: Lifecycle of an Award from a Financial Perspective
- CU: Overview of Research at CU Boulder
- CU: PeopleSoft Finance System - Inquiry
- CU: PeopleSoft Finance System - Journal Entries
- CU: Post Award Financial Management
- CU: Special Topics in Post Award
- CU: Sponsor Research Basics
- CU: University of Colorado Boulder Budget

Course	Audience	Description

CU: Accounting Overview	**Recommended** to anyone new to the financial systems of the university.	This **15-minute** course covers fund accounting at a very high level. This includes the most common fund types we use at CU, the sources and uses of the money in these different funds, and some of the restrictions on the use of these funds based on the source. HCM Course Code: u10103 ?Skillsoft Library ID: _scorm12_cu_u10103_0001 ? Start Skillsoft [3]
CU: Axiom Budgeting System: Labor Module	**Required** for finance team members and executives who create the labor budget and set employee salaries for either the CU Denver Campus or CU Anschutz Medical Campus.	This **30-minute** course covers how to access, navigate, and perform basic tasks in the Axiom budgeting system's labor planning module. This course is required to get access to Axiom. HCM Course Code: u00236 ?Skillsoft Library ID: _scorm12_cu_u00236_0001 ? Start Skillsoft [4]
CU: Cash Control	**Recommended** for employees responsible for any of the following cash-handling processes: collection; deposit; custody; receipting/recording; disbursement; or reconciliation.	This **20-minute** course covers the policies and procedures for handling cash on behalf of the university. To get credit for this training, the course and the acknowledgment must be completed. HCM Course Code: u00065 ?Skillsoft Library ID: _scorm12_cu_u00065_0001 ? Start Skillsoft [5]

CU: Cognos: Running m-Fin Reports		For the Cognos Reporting System training, please refer to /controller/cognos-reporting-system-training [6].
CU: Cognos: Working with m-Fin Reports		For the Cognos Reporting System training, please refer to /controller/cognos-reporting-system-training [6].
CU: Custodian Responsibilities – Gift Cards, Petty Cash, and Change Funds	This course is **required** for CU Denver, CU Anschutz, and UCCS employees who are first-time custodians overseeing gift card, petty cash fund, or change fund programs.	This **30-minute** course is required for CU Denver, CU Anschutz, and UCCS employees who are first-time custodians overseeing gift card, petty cash fund, or change fund programs. After completing this course, you should be able to describe and follow the rules and guidelines for managing a compliant program as well as locate and refer to relevant resources. HCM Course Code: u00224 ?Skillsoft Library ID: _scorm12_cu_u00224_0001 Start Skillsoft [7]
CU: Financial Environment Overview	This course is **required** by anyone new to the university regardless of fiscal role.	This **15-minute** course covers why internal controls are an important part of protecting university resources, the policy framework of the CU System, additional resources you need to be successful with your fiscal responsibilities. HCM Course Code: u10115 ?Skillsoft Library ID: _scorm12_cu_u10115_0001 Start Skillsoft [8]

CU: Financial Systems Overview	**Recommended** to anyone new to the financial systems of the university.	This **15-minute** course introduces the systems used to record the financial impacts of the university's operations. Each system is specialized and necessary, yet not sufficient on its own to fulfill our stewardship obligations. The business ecosystem created by these tools enables all CU campuses to track, manage, and operate in a consistent manner as well as comply with policies, procedures, and regulations that may be imposed on any given dollar. HCM Course Code: u10102 ?Skillsoft Library ID: _scorm12_cu_u10102_0001 Start Skillsoft [9]
CU: Fiscal Code of Ethics	**Required** for all university employees (full-time, part-time, temporary, seasonal, or hourly) and affiliate fiscal staff who conduct fiscal transactions on behalf of CU.	This **hour-long** course covers the university's Fiscal Code of Ethics and how to apply it in daily work life. It focuses specifically on the Employee Code. To get complete credit for the training, the course and its accompanying quiz must be completed. HCM Course Code: f00001 ?Skillsoft Library ID: _scorm12_cu_f00001_0001 Start Skillsoft [10]

CU: Fiscal Code of Ethics - Officer's	**Required**for university and administration officers.	This **15-minute** course covers the officer requirements for ethical behavior while conducting official university business. The course and its accompanying acknowledgment must be completed and will serve as a record. HCM Course Code: f00002 ?Skillsoft Library ID: _scorm12_cu_f00002_0001 Start Skillsoft [11]
CU: Foundational Concepts in Post Award	**Recommended** for those new to department research administration.	This **60-minute** course covers how to identify the important foundational concepts in Post Award such as internal controls, policies, procedures and guidelines in sponsored research. This course is part of the Financial Research Onboarding for New Department Research Administrators learning program. It can be completed as a stand-alone, or as part of the program. To obtain a certificate for the program, you need to enroll in it. HCM Course Code: u10125 ?Skillsoft Library ID: _scorm12_cu_u10125_0001 Start Skillsoft [12]

CU: Gift Fund Management - Beginner Course	**Recommended** for anyone with a fiscal role (Fiscal Principal, Fiscal Manager or Fiscal Staff) on a Gift Fund (Fund 34) SpeedType, or those employees involved in the daily operations of Gift Fund (Fund 34) SpeedTypes.	This **30-minute** course covers how gifts are received and spent by CU in compliance with donor wishes. Learn about the fiscal roles and responsibilities in regards to gift-fund management. HCM Course Code: u00082 ?Skillsoft Library ID: _scorm12_cu_u00082_0001 Start Skillsoft [13]
CU: Identity Theft Prevention Program	**Required** for university staff members and personnel with access to personally identifiable information.	This **30-minute** course covers how to detect, prevent, and mitigate theft of personally identifiable financial information of the university's customers. The course and a short quiz must be completed to fulfill the training requirement. HCM Course Code: u00077 ?Skillsoft Library ID: _scorm12_cu_u00077_0001 Start Skillsoft [14]

CU: Lifecycle of an Award from a Financial Perspective	**Recommended**for those new to department research administration.	This **60-minute** course explores the various components of the award lifecycle and the financial considerations for each phase. This course is part of the Financial Research Onboarding for New Department Research Administrators learning program. It can be completed as a stand-alone, or as part of the program. To obtain a certificate for the program, you need to enroll in it. HCM Course Code: u10124 ?Skillsoft Library ID: _scorm12_cu_u10124_0001 Start Skillsoft [15]
CU: Overview of Research at CU Boulder	**Recommended** to anyone new to the financial systems of the university.	This **15-minute** course covers how research at the University of Colorado Boulder involves an important administrative process that occurs behind the scenes. Usually by administrative staff while the pure research itself is being conducted by research faculty. In this course, we will introduce you to some of the main concepts you need to know as you interact with the financial aspects of research on campus. HCM Course Code: u10128 ?Skillsoft Library ID: _scorm12_cu_u10128_0001 Start Skillsoft [16]

CU: PeopleSoft Finance System - Inquiry	**Required**for all employees who need PeopleSoft Finance authorization.	This **40-minute** course introduces the PeopleSoft Finance system and the concepts of fund accounting used by CU. HCM Course Code: a00105 ?Skillsoft Library ID: _scorm12_cu_a00105_0001 Start SkillSoft [17]
CU: PeopleSoft Finance System - Journal Entries	**Required** for all employees who need PeopleSoft Finance authorization.	This **30-minute** course covers how to work with journal entries in the PeopleSoft Finance system. It covers the functions of journal entries and provides practice completing journal entries. CU: Peoplesoft Finance System- Inquiry (_scorm12_cu_a00105_0001) is a **prerequisite** for this course. HCM Course Code: a00106 ?Skillsoft Library ID: _scorm12_cu_a00106_0001 Start SkillSoft [18]

CU: Post Award Financial Management	**Recommended**for those new to department research administration.	This **90-minute** course dives in greater detail into the various financial topics that most DRA's will encounter on a daily basis. This course is part of the Financial Research Onboarding for New Department Research Administrators learning program. It can be completed as a stand-alone, or as part of the program. To obtain a certificate for the program, you need to enroll in it. HCM Course Code: u10126 ?Skillsoft Library ID: _scorm12_cu_u10126_0001 Start Skillsoft [19]
CU: Special Topics in Post Award	**Recommended** for those new to department research administration.	This **30-minute** course discusses additional financial topics in Post Award financial management such as financial records and financial audits. This course is part of the Financial Research Onboarding for New Department Research Administrators learning program. It can be completed as a stand-alone, or as part of the program. To obtain a certificate for the program, you need to enroll in it. HCM Course Code: u10127 ?Skillsoft Library ID: _scorm12_cu_u10127_0001 Start SkillSoft [20]

CU: Sponsor Research Basics	**Recommended**for those new to department research administration.	This **30-minute** course covers how to establish a framework for understanding sponsored research at CU Boulder. This course is part of the Financial Research Onboarding for New Department Research Administrators learning program. It can be completed as a stand-alone, or as part of the program. To obtain a certificate for the program, you need to enroll in it. HCM Course Code: u10123 ?Skillsoft Library ID: _scorm12_cu_u10123_0001 Start SkillSoft [21]
CU: University of Colorado Boulder Budget	**Required** for all CU Boulder employees whose responsibilities include managing or accessing the CU Boulder budget.	This **60-minute** CU Boulder budget course covers the elements of a CU Boulder budget, the types of funds in the CU Boulder budget, and the uses and revenues for funding types. The course also explains how to complete functions within the software used to complete tasks related to the CU Boulder budget. Employees must complete this course in order to have access to the CU-Fin and COGNOS systems. HCM Course Code: u10099 ?Skillsoft Library ID: _scorm12_cu_u10099_0001 Start SkillSoft [22]

Groups audience:
Employee Services

Links
[1] https://www.cu.edu/employee-services/professional-growth-training/training-services/course-catalog/finance-courses [2] https://www.cu.edu/employee-services/professional-growth-training/training-services/on-the-job/course-catalog
[3]
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[4]
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[5]
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[6] https://www.cu.edu/controller/cognos-reporting-system-training
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