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Faculty Courses [1]

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- CU: Americans with Disabilities Act (ADA)
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- CU: Professional Rights and Responsibilities (PRR)
- CU: Researcher's Guide to Google Workspace

- CU: Search Committee Training, Recruiting Diverse Talent to the University
- CU: The Preserve – General User Training
- CU: The Preserve – Group Owner Training
- CU: The Preserve – System Admin Training
- CU: VETS: Veteran Educators Training and Support Program

Course	Audience	Description
CU: Americans with Disabilities Act (ADA)	Required for all CU faculty and staff members who either teach students and/or supervise employees or student employees.	This 30-minute course covers responsibilities under the Americans with Disabilities Act (ADA). Learn the correct actions to take toward your direct reports and students who indicate they have a disability. Learn how to determine reasonable accommodations and maintain proper respect toward individuals with a disability. HCM Course Code: u00057 Start Course [3]

Course	Audience	Description
CU: Basic Science Department Faculty Hiring Rubric	Required for faculty search committee members for Basic Science faculty hiring at the University of Colorado Anschutz Medical Campus. Completion is recommended at the start of each search committee, even if previously completed.	This 45-minute course will teach committee members how to assess prospective candidates in an equitable, consistent, and organized manner using the Faculty Hiring rubric. HCM Course Code: u00289 Start Course [4]
CU: FERPA for Faculty	Required for all university faculty.	This 30-minute course defines what student education records are and who has access to them as well as the rules that apply to accessing and releasing student information. HCM Course Code: u00156 Start Course [5]
CU: Longitudinal Promotion Mentoring Program	Required for all Assistant Professors in the Department of Family Medicine and their mentor at the beginning of the appointment.	This 30-minute course discusses the promotion process for Assistant Professors in the Department of Family Medicine. HCM Course Code: u00155 Start Course [6]
CU: Professional Rights and Responsibilities (PRR)	Required for University of Colorado Boulder academic leaders and recommended for faculty. Faculty refers to anyone who is classified as faculty, including tenured, tenure-track, instructional, research, and clinical faculty. CU Boulder also considers postdoctoral associates and postdoctoral fellows to be faculty.	This 60-minute course covers the Professional Rights & Responsibilities of Faculty Members and Roles & Responsibilities of Academic Leaders, or PRR, and is required for academic leaders and suggested for faculty at CU Boulder. The PRR sets out the rights and responsibilities of faculty members and defines processes for addressing unprofessional conduct. HCM Course Code: u10111 Start Course [8]

Course	Audience	Description
CU: Researcher's Guide to Google Workspace	Required for researchers who have an active CU-managed Google Workspace account and have been accepted into the pilot program. While training is required for those who would benefit from using Google Workspace, Workspace itself is not institutionally required.	In this 30-minute course, you will learn to follow guidelines and best practices regarding which applications should (and should not) be used for the purpose of collaborating with other researchers using Google Workspace. This course also covers acceptable use policy around data and researchers should be able to share files according to best practice. HCM Course Code: u00226 ? Start Course [9]
CU: Search Committee Training, Recruiting Diverse Talent to the University	Recommended for all members of a search committee (The hiring authority is encouraged to complete this training before the first search committee meeting.)	This hour-long course covers how to conduct a CU job search that complies with state and federal regulations, and maximizes your chance of finding the best person for the position. HCM Course Code: u00066 Start Course [10]
CU: The Preserve – General User Training	Required for anyone requesting access to the Preserve environment.	This 30-minute course covers what you need to know before you can onboard to the Preserve, including policies, procedures for working with files, and what to do if you get locked out or forget your password. Do not take this course unless you have been advised specifically by your department leadership or have been referred to The Preserve by the Office of Information Technology Security team. If you are unsure whether you should take this course, consult with your manager. HCM Course Code: u00235 Start Course [11]

Course	Audience	Description
CU: The Preserve – Group Owner Training	Required for any user who is responsible for approving access, managing group membership for access, and ensuring that staff reporting to them get access to resources, information, or data pertaining to a project or proposal in the Preserve.	This 15-minute course your responsibilities in approving, reviewing, and removing access for members of your team as well as in ensuring you and your team have completed required and recommended training for accessing and using the Preserve. Do not take this course unless you have been advised specifically by your department leadership or have been referred to The Preserve by the Office of Information Technology Security team. If you are unsure whether you should take this course, consult with your manager. HCM Course Code: u00237 Start Course [12]
CU: The Preserve – System Admin Training	Required for IT staff who support the Preserve, including engineering, security, and support staff.	This 20-minute course will familiarize IT staff with the unique requirements and constraints involved in supporting the Preserve. Do not take this course unless you have been advised specifically by your department leadership or have been referred to The Preserve by the Office of Information Technology Security team. If you are unsure whether you should take this course, consult with your manager. HCM Course Code: u00240 Start Course [13]

Course	Audience	Description
CU: VETS: Veteran Educators Training and Support Program	Recommended for CU faculty members	This 30-minute course is intended to help faculty members better relate to veterans in the classroom. HCM Course Code: u00128 Start Course [14]

Groups audience:
Employee Services

Source URL:https://www.cu.edu/employee-services/professional-growth-training/training-services/course-catalog/faculty-courses

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