

## **Academic Scheduling Courses** <sup>[1]</sup>

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<b>Course</b>	<b>Audience</b>	<b>Description</b>
<b>CU: Academic Scheduling: Introduction</b>	Required for new department schedulers at CU Boulder.	<p>This 15-minute course provides an overview of Academic Scheduling, including what systems are needed and where helpful resources are located. Along with CLSS Orientation and CLSS and Campus Solutions, this course is designed to help new schedulers learn about accessing, navigating, and completing basic tasks for scheduling purposes.</p> <p>HCM Course Code: u10131</p> <p><a href="#">Start Course</a> <sup>[3]</sup></p>
<b>CU: Academic Scheduling: CLSS Orientation</b>	Required for new department schedulers at CU Boulder who need to learn about accessing, navigating, and completing basic tasks for department scheduling purposes.	<p>This 30-minute course describes the modes and phases of using CLSS, combining and linking class sections, adding a revising classes, provisioning instructors, and preparing for next steps in your training.</p> <p>HCM Course Code: u10132</p> <p><a href="#">Start Course</a> <sup>[4]</sup></p>
<b>CU: Academic Scheduling: Campus Solutions and CLSS</b>	Required for new department schedulers at CU Boulder.	<p>This 30-minute course describes the relationships of certain information that is used by both CLSS and Campus Solutions and provides instructions for maintaining a schedule of classes.</p> <p>HCM Course Code: u10134</p> <p><a href="#">Start Course</a> <sup>[5]</sup></p>

**Groups audience:**  
Employee Services

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**Source URL:**<https://www.cu.edu/employee-services/professional-growth-training/training-services/course->

[catalog/academic-scheduling](#)

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