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Additional Services [1]

Get to know Employee Learning and Development

Employee Learning and Development, a team within Employee Services, provides resources, tools and support that strengthen the skills and knowledge of both employees and students. Employees and students can take advantage of resources and custom services offered to meet their training and learning goals.

Consulting

If you are unsure of how to approach your learning or need advice on available learning resources, contact ELD. We can recommend best practices to optimize results and even create personalized training materials. Examples of ways we can help:

- Provide learning needs assessments
- Create custom online courses
- Set up Instructor Led Training (ILT)
- Design documentation
- Develop learning playlists and collections

Instructional Design (ID) Community of Practice

Anyone who works on developing training practices and materials is welcome to join ELD's community of practice. This group meets regularly to discuss ID-related topics, share software tips and troubleshoot project challenges. The ID Community of Practice is scheduled to start its meetings on 2/14/2023. Please contact system.training@cu.edu [2] to inquire about it.

Translation

While ELD does not offer in-house translation services, we can work with you to incorporate translated content into Skillsoft courses and PDFs.

- **Skillsoft Courses**
  Skillsoft hosts thousands of online courses for required and recommended training. ELD can partner with Subject Matter Experts (SMEs) to craft custom learning content and we

can also host training content in other languages

- **PDF**
  ELD uses Word course scripts as blueprints for what a course will look like after it is developed and published to Skillsoft. Course scripts can be provided to SMEs who can use the content for translation into other languages, which can then be provided as a PDF to learners. Whenever your content changes during a review, a PDF with all changes made during that review cycle can be provided to SMEs so the translated content can be updated as well.

Translation Services

- Anderson Language and Technology Center (ALTEC) [3] – Located on the Boulder campus, ALTEC supports the language learning community of the university and in the state of Colorado:
  - Administrative Office: 303-492-6217
  - ALTEC Language Classes Information: 303-492-8224
  - Email: altec@colorado.edu [4]
- TransPerfect [5] offers document translation, website localization, software testing, artificial intelligence, and more. They can be contacted through an online form [6].
- TransLingua [7] provides video remote interpretation, translation services, interpretation services, voice-overs, subtitling, and more. They can be contacted through an online form [8].

Groups audience:
Employee Services
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Source URL:https://www.cu.edu/employee-services/professional-growth-training/learning/additional-services

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