

My Leave ^[1]

Ensure you track and enter your time correctly using My Leave.

Most active employees use My Leave. Need some help? Our resources and guides describe its features, answer frequently asked questions and show you how to select earnings codes in the system.

[My Leave Basics: Setting Preferences and Entering Time](#) ^[2]

[My Leave: Frequently Asked Questions](#) ^[3]

[My Leave for Supervisors](#) ^[4]

[My Leave: Selecting Earnings Codes](#) ^[5]

[Review leave policies](#) ^[6]

[Holiday Pay Procedural Statement](#) ^[7]

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Employee Services

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ES: Payroll Contact

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Links

[1] <https://www.cu.edu/employee-services/payroll/self-service/my-leave> [2] <https://www.cu.edu/docs/sbs-my-leave-basics-preferences-time-and-leave> [3] <https://www.cu.edu/docs/my-leave-frequently-asked-questions> [4] <https://www.cu.edu/docs/sbs-my-leave-supervisors> [5] <https://www.cu.edu/docs/jaid-myleave-selecting-earnings-codes> [6] <https://www.cu.edu/ope/aps/5062> [7] <https://www.cu.edu/docs/holiday-pay-procedural-statement>