Read Paycheck [1]

It pays to understand your pay. Let's walk through how to read your paystubs, view paydays and request payroll adjustments.

Access your paycheck in the portal

1. Log into the employee portal [2].
2. Select the CU Resources tab. (CU System employees will skip this step.)
3. Open the top, center CU Resources Home dropdown menu, then select My Info and Pay.
4. Click on the Paychecks tile. Your four most recent paycheck will display by default. To see past paychecks, use the filter button to select your desired dates and press the Done button.

Find your pay dates

View biweekly and monthly paydays with our pay calendars.

2021 monthly paydays

<table>
<thead>
<tr>
<th>Month</th>
<th>Pay Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>Friday, Jan. 29</td>
</tr>
<tr>
<td>February</td>
<td>Friday, Feb. 26</td>
</tr>
<tr>
<td>March</td>
<td>Wednesday, March 31</td>
</tr>
<tr>
<td>April</td>
<td>Friday, April 30</td>
</tr>
<tr>
<td>May</td>
<td>Friday, May 28</td>
</tr>
<tr>
<td>June</td>
<td>Wednesday, June 30</td>
</tr>
<tr>
<td>July</td>
<td>Friday, July 30</td>
</tr>
<tr>
<td>August</td>
<td>Tuesday, Aug. 31</td>
</tr>
<tr>
<td>September</td>
<td>Thursday, Sept. 30</td>
</tr>
</tbody>
</table>
Month | Pay Date
--- | ---
January | Friday, Jan. 8
January | Friday, Jan. 22
February | Friday, Feb. 5
February | Friday, Feb. 19
March | Friday, March 5
March | Friday, March 19
April | Friday, April 2
April | Friday, April 16
April | Friday, April 30
May | Friday, May 14
May | Friday, May 28
June | Friday, June 11
June | Friday, June 25
July | Friday, July 9
July | Friday, July 23
August | Friday, Aug. 6
August | Friday, Aug. 20
September | Friday, Sept. 3
September | Friday, Sept. 17
October | Friday, Oct. 1
October | Friday, Oct. 15
October | Friday, Oct. 29
Pay adjustments

Employees are responsible for verifying the accuracy of their paychecks and taxes each payday.

Overpayments

Occasionally, employees may be paid more than is due. If an overpayment is discovered, CU will collect funds according to the Employee Services Overpayment Procedure.

If you discover an overpayment, contact your payroll department immediately to avoid tax implications.

Notice of Overpayment Adjustment Guide [3]

Overpayment Procedure [4]

Active employees: Learn how to read your paycheck

Click the circles on the image below to learn what each section means.

Note: Turn off your popup blocker to view the hotspot.

Groups audience:
Employee Services

Right Sidebar:
ES: Payroll Contact
ES: Payroll Disable Pop-Up Blocker

Source URL: https://www.cu.edu/employee-services/payroll/pay/read-paycheck

Links
[1] https://www.cu.edu/employee-services/payroll/pay/read-paycheck
[2] https://my.cu.edu/
[3] https://www.cu.edu/docs/completing-notice-overpayment-adjustment