

## **Moving** <sup>[1]</sup>

All employee moving expenses paid by CU are taxable. This applies whether CU is reimbursing employees or paying moving companies directly on their behalf.

### **Department resources**

Departments who plan to cover moving expenses for new employees can:

- Issue a moving allowance for a set amount to the employee.
- Reimburse the employee for actual costs or for actual costs up to a set limit.
- Pay a moving company on the employee's behalf.

In any case, payment of moving expenses by CU incurs a tax liability to the employee.

**If departments are reimbursing an employee**, payment must be made directly to the employee through HCM. Please consult with your organizational unit for specific requirements.

**If departments are paying a moving company**, review instructions on the Procurement Service Center's [How to Buy Moving Services](#) <sup>[2]</sup> page.

### **Employee resources**

See the [Moving Expense Worksheets](#) <sup>[3]</sup> page to download forms to document taxable house hunting and moving expenses.

For more guidance on recent tax code changes, please visit the [Office of the University Controller's Tax Code Changes - 2018 webpages](#) [4].

**Groups audience:**

Employee Services

**Right Sidebar:**

ES: Payroll Contact

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**Source URL:**<https://www.cu.edu/employee-services/payroll/moving>

**Links**

[1] <https://www.cu.edu/employee-services/payroll/moving>

[2] <https://www.cu.edu/psc/procurement/commodities/how-buy-moving-services>

[3] <https://www.cu.edu/docs/moving-expense-worksheets> [4] <https://www.cu.edu/controller/tax-information>