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Classified Staff Payroll [1]

- State Classified
- Pay
- Resources
- Forms

State classified employees are part of the Colorado Personnel System, and subject to both Colorado and CU employment guidelines, rules, regulations and policies.

These employees must submit monthly leave records showing exception time, including all leave usage. Non-exempt employees must report specific hours worked (i.e., time in and out). CU has multiple options for documenting hours worked and exception time; please verify with your department how it records time and follow that procedure.

Both the employee and his/her supervisor must sign the leave record verifying the accuracy of leave usage and balances.

There’s more to your pay than receiving a paycheck. Ensure you understand your finances by reading your pay stub correctly, reviewing pay days, learning how to safeguard against lost paychecks and more.

Click on a tile to learn more about your pay





READ PAYSTUB



DIRECT DEPOSIT

(You must login through the SSO to access)




TAX
IMPUTED INCOME


CONTRACTS


HIFT DIFFERENTAL, ON-CAL
& TRANSLATION PAY

[7]

Handbooks, Guides & Other Documents

- State Employee Handbook [8]
- Resources for HCM Users [9]
- Payroll Production Calendars [10]
- W-2 [11]
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My Leave Step-by-Step Guides

CU has multiple options for documenting hours worked and exception time. You must verify with your department how it records hours/time and follow that procedure.

- My Leave - Setting your Preferences, Tracking Time and Requesting Leave [14]
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- Four-campus search [16]
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Payroll Forms for Classified Staff

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Groups audience:
Employee Services

Source URL:https://www.cu.edu/employee-services/classified-staff-payroll-0

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